



October 16, 2025

REQUEST FOR PROPOSALS

PLANNING ASSISTANCE FOR: REGIONAL TRAIL AND BICYCLE FACILITIES NETWORK, SOUTH METRO TRAIL AND BICYCLE FACILITIES NETWORK, AND FLINT RIVER TRAIL

Questions and Answers

The Atlanta Regional Commission (ARC) is seeking proposals from firms or teams of firms (the Consultant) experienced in transportation policy, active transportation planning and landscape architecture to support ARC in developing three interrelated but distinct plans:

1. Regional Trail and Bicycle Facilities Network Plan (Regional Plan)
2. South Metro Trail and Bicycle Facilities Network Plan (South Metro Plan)
3. Flint River Trail Plan (Flint Trail Plan)

These plans will serve as a comprehensive update and strategic vision for expanding the region's trail and bicycle facility network. Each plan will have its own purpose, constituencies, and deliverables.

The Scope of Service for the work is attached as Exhibit A and provides information regarding the level of effort required as well as specific tasks to be accomplished.

Interested firms were invited to submit a proposal that addresses the requirements defined in a Request for Proposals (RFP) released on Wednesday, October 1, 2025. ARC hosted an online pre-bid conference from 10:00 to 11:00 AM EST on Tuesday, October 7, 2025. Participants were invited to submit questions during the conference, or via email to ARC staff through 4:00 PM EST on Monday, October 13, 2025. Responses to all questions received are provided below, organized to align with the general structure of the RFP. The individual/firm asking each question has been anonymized.

Proposal Submittal Deadline

1. **Given the size and complexity of this project's scope, would ARC consider a two-week extension of the RFP deadline?**

We are extending the deadline for proposals. ARC must receive your proposal in digital format,

either in Microsoft Word or PDF format, in this Dropbox folder (<https://www.dropbox.com/request/6E78gO69bDmAxlUfCh>) no later than 4:00 PM EST on November 13, 2025. The entire proposal must be contained in a single file.

2. Can there be a 90-day expansion put toward the deadline of the RFP?

We are extending the deadline for proposals. ARC must receive your proposal in digital format, either in Microsoft Word or PDF format, in this Dropbox folder (<https://www.dropbox.com/request/6E78gO69bDmAxlUfCh>) no later than 4:00 PM EST on Thursday, November 13, 2025. The entire proposal must be contained in a single file.

Content and Organization of Proposal

1. Is an 11x17-sized page permitted for the organizational chart if we count it as two pages?

An organizational chart will count as one page in 11x17 format.

2. Are firms allowed to use 11 x 17 sized pages for both their organizational chart and schedule?

An organizational chart will count as one page in 11x17 format. A schedule will count as one page in 11x17 format.

3. If firms are allowed to use 11x17 paper for both the organizational chart and schedule, can ARC confirm that this will count as one page?

All pages of a schedule and organizational chart in 11x17 format will count towards the page limit.

4. If included, would a table of contents count towards the overall page limit?

All pages of a table of contents will count towards the page limit.

5. If included, would section dividers count towards the overall page limit?

Section dividers don't count towards the page limit.

6. In the RFP, does the notion of a bicycle facilities network (paths and trails) expand to include bicycle parking and e-bike charging infrastructure possibilities at end destination locations?

Bicycle and e-bike charging infrastructure may be addressed, as appropriate, as part of Task 11, Task 12, and Task 15.

7. Please confirm the table on page 37 of the RFP is not a part of the Exhibit C, DBE Utilization Plan forms.

Page 37's task list is not part of Exhibit C.

Submitted questions that will be answered by amended deadline of Tuesday, October 21, 2025 at 4:00 PM EST

1. Based on the new DBE guidance issued from USDOT and GDOT, does ARC intend to maintain the DBE goal stated for this contract in the RFP?
2. If ARC does not maintain the stated DBE goal, should firms exclude Exhibit C, DBE Utilization Plan, from their proposal?
3. Please confirm that the DBE Utilization Plan form should be signed by the DBE subcontractor and not the prime.
4. Can ARC please confirm that there are no contract forms in Exhibit D that need to be submitted with the proposal at this time.
5. Which of the following three forms are required to be submitted by subconsultants?
 - Certification Regarding Debarment, Suspension, Ineligibility and Voluntary Exclusion - Lower Tier Covered Transactions and Lobbying
 - Georgia Security and Immigration Compliance Act Affidavit - Contractor Affidavit
 - Contractor/Vendor Information