

ARC PlanIt Project Database System Upgrade

RFP Questions and Answers

Question 1: Will the firm or team of firms selected for this assessment and recommendation of options scope of work for the PlanIt system be prohibited later from proposing on the implementation of whichever of the upgrades are ultimately selected?

No. However, the RFP states: “The Consultant will refrain from recommending either packages or solutions developed by the Consultant’s firm”. Specific commercial packages or solutions which may be available from the winning consultant of this RFP could be proposed within the auspices of an expected follow-up RFP for implementation of an upgrade to the existing PlanIt project database.

Question 2: Regarding the funding, when will ARC know the funding is available from Georgia Department of Transportation?

At this time, ARC has secured funding through the Georgia Department of Transportation.

Question 3: Is the funding a Georgia Department of Transportation grant or programed funding?

The funding is through designated federal MPO planning funds received through the Georgia Department of Transportation.

Question 4: Is the consulting team selected for this project disqualified from an upcoming implementation phase?

No. See answer to question #1.

Question 5: Does ARC have guidance on the minimum number of interviews with users and stakeholders?

ARC staff would like to conduct at least three rounds of stakeholder interviews, with one focusing on our partners at the state level (such as the Georgia Department of Transportation and the Georgia Regional Transportation Authority), another on local level project sponsors (counties and cities) and another on ARC staff level users.

Question 6: Can ARC clarify how external stakeholders will be selected for interviews?

ARC staff will assist the consultant with stakeholder identification and recruitment.

Question 7: Given the rise in COVID cases in the US, will ARC consider withdrawing the hardcopy proposal requirement in favor of just the electronic submission?

No. A hard copy must be mailed to ARC offices as listed in the proposal. As stated in the proposal, please send the proposal via United States Postal Service with a tracking number. The package confirmation and tracking information should be sent to Patrick Bradshaw at pbradshaw@atlantaregional.org

Question 8: Will working on this scope of work preclude awardee from pursuing and potentially working on the implementation phase?

No. See answer to question #1.

Question 9: Who are the anticipated stakeholder groups?

Major stakeholders include ARC staff users and administrators, external project sponsors and possibly members of the public.

Question 10: Because of the COVID-19 complications, some of our shipped and mailed packages were not delivered when scheduled. Would the ARC consider letting us submit the electronic version and proof of certified mailing on the due date, allowing the hard copies to be delivered after the due date – or some other mitigation measure, such as hand delivery?

See answer to question #7. ARC must receive the tracking confirmation and information by the proposal deadline.