

WorkSource Atlanta Regional Policies and Procedures Manual

ARWDB Occupational Training Options (REVISED MARCH, 2016)

Occupations in Finance

Accountants & Auditors Financial Analyst/Managers

Occupations in Education**

Teachers - STEM subject matter only

Occupations in Information Technology/Engineering (1)

Business/ Data Analyst

Computer Engineers, Software, Systems

Computer Programmers/Application Developers

Computer Security Analysts

Computer Systems, Database & Networks Administration

Digital Media/Production

Electrical & Electronics Engineering Technicians

Gaming/Entertainment Computer System Design

Network/Data Analysts

Systems, Analyst/Information Managers

Occupations in Machine Trade/Advanced Manufacturing

Automotive Mechanic/ Service Technicians

Diesel and Truck Mechanics

Machine Operator (Automated)

Machinist

Maintenance/Machinery Mechanics

Industrial Maintenance

Occupations in Management (not otherwise listed)

Logistics/Material Management

Management Analyst

Production / Operations Managers (Black Belt) (2)

Project Managers (4)

Small Business Development

Entrepreneurial – SBA Free Course at www.georgia.org

Occupations in Medicine, Health and Life Sciences **

Biological or Chemical Technicians

Dental Assistants

Emergency Medical Technicians

Health Information Technicians

Clinical Laboratory Technicians

Medical Technicians (Cardiovascular, Surgical)

Nursing,- LPN, RN

Nursing Support - PCT with CNA

Pharmacy Tech

Physical Therapists

Radiological Technicians, Technologist

Research Technicians

Regulatory Affairs

Respiratory Therapists

Occupations in Office/Business Support

Accounting/Auditing Clerks

Office Technology/ Software

Secretaries (excluding Legal)

Occupations in Structural Work (5)

Carpenters

Construction (Highway/Road)

Electricians

HVAC Technician**

Plumbers, Pipe fitters & Steamfitters

Welders & Cutters

Occupations in Transportation

Truck Drivers /Tractor Trailer (CDL)**

Truck Drivers/ Delivery & Route **

Certified Forklift Operator

Service Related Occupations

Cooks (Fast Food, Institution, Restaurant)

Landscape/Groundskeepers

Police/Sheriff Patrol Officers (Excludes Security Guards)

** Background check required and results may impact availability of training in these specific areas.

The Atlanta Regional Workforce Development Board provides occupational specific skills training for industries that are stable or have projected growth. Skills training will not be provided in declining industries. Skills' training is only provided for jobs and careers where hourly rates and salaries are paid. Commission and fee based occupations will not be approved (this includes but is not limited to: real estate, cosmetology, massage therapy and nail technicians). Lists of additional sources of financial aid are available for clients who wish to pursue these careers. This listing serves as a guide, and is not meant to be all-inclusive. There may be additional occupations in which demand occurs based on the job market or specific opportunities within the broad spectrum of occupations. The ARWDB may provide training for a job where demand is limited, but current openings exist. Local bona fide job offers may be required for training in limited demand areas in addition to demonstrating relevant

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- 1. Intermediate or higher level IT training requires previous IT related work experience and related "Prove IT" Assessment.
- 2. Black Belt training will be provided only to those holding Green Belt Certification. Combo Package approved rarely on case by case basis with extensive related work history.
- 3. Project Management Certification training requires <u>extensive previous full scale project management experience</u>, validation of experience required for certification, and Project Management "Prove IT" assessment.
- 4. Labor Market information dictates that relevant experience is required for certification in areas such as project management, human resource, financial planning and information technology. Staff will utilize assessment methods to determine if proficiency in relevant experience is sufficient.