

From: [Marsharee O'Connor](#)
To: [Amanda Bryant](#); [Angela Myers-Jenkins](#); [Ann Shira, MPA](#); [Ben Lanier, TCSG](#); [Brenda Beverly](#); [Charlton Bivins](#); [Chris Moder](#); [Chuck Little](#); [Dhakiyya Lewis](#); [Dorothy Herzberg](#); [Eddie Barnett](#); [Elsa Maria Pena-Guzman](#); [James Wilburn](#) - Prospect; [Judi Gilyard](#); [LeDam Doan](#); [Lisa Collins](#); [Maria Guzman](#); [Myndi Hoffman-Kuhlmann](#); [Ron Scroggy](#); [Rosalind Brooks](#); [Stephanie Rooks](#); [Barbara Coleman](#); [Carley Huguley](#); [Christine Grigsby](#); [Debbie Anglin](#); [Kathi Korcayk-Schafer](#); [Linda Shepard](#); [Sonia Carruthers](#); [Tammy Miller](#); [yotin@cpacs.org](#); [Denise Dixon](#); [Candice Coppin](#); [Brittney Oquendo](#)
Subject: NGC Taskforce Meetings Update
Date: Monday, July 27, 2020 8:23:23 AM
Attachments: [NGC Taskforce Meeting Minutes Template 01-2020.docx](#)
[PO&G Taskforce Minutes 2-12-20.docx](#)
[SP Minutes 11-6-19.docx](#)
[SP Minutes 2-12-20.pdf](#)
[RL Taskforce Minutes 11-2019.docx](#)
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Good Day NGC Members,

See below the names of each respective committee members and attached are the meeting notes template and notes from last two Taskforce meetings. There was no Taskforce convening during the May 6th meeting (virtual meeting):

Attachments:

1. NGC Taskforce Meeting Minutes Template
2. PO&G:
 - No November 2019 minutes
 - February 2020 minutes
3. SP:
 - November 2019 minutes
 - February 2020 minutes
4. EcD – No November 2019 and February 2020 minutes sent
5. RL:
 - November 2019 minutes
 - No February 2020 minutes sent

For the Taskforces that have not submitted their November and February's meeting minutes to me, please do so. Several requests were sent

Program Oversight & Guidance	Strategic Planning	Economic Development	Resource Leveraging (Financial & Programmatic)
1. Angela Jenkins-Myers – Lead – NGC	1. Rosalind Brooks – Lead – NGC	1. Lisa Collins – Lead – NGC	1. Charles Bivins – Lead – NGC
2. Dhakiyya Lewis – NGC	2. Elsa Pena – NGC	2. Ben Lanier – NGC	2. Dorothy Herzberg – NGC
3. Juli Gilyard – NGC	3. Brenda Beverly – NGC	3. Ann Shirra – NGC	3. Amanda Bryant – NGC
4. LeDoam Doan –	4. Myndi Kuhlmann –		

NGC 5. Carley Huguley – NGSP/EC (replaced Natalie Jackson) 6. Eustacia Evans – NGSP/ResCare	NGC 5. Jacinto Hall – NGSP/CPACS 6. Debbie Anglin – NGSP/HTNH	4. Maria Guzman – NGC 5. Sonia Carruthers – NGSP/CF 6. Nia Joseph – NGSP/TBA	4. Stephanie Rooks – NGC 5. Susan Crumbley or James Williams – NGSP/CH 6. Linda Shepard – NGSP/PEPP
Chair Chuck Little and Co-Chair Chris Moder are not assigned to a particular Taskforce, they will rotate as needed on all Taskforces.			

Looking forward to speaking with you during the series of meetings this week.

Regards,



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NEXTGEN COMMITTEE TASKFORCE

MEETING MINUTES

Taskforce Name (Check box that applies)	<input type="checkbox"/> Program Oversight & Guidance <input type="checkbox"/> Strategic Planning <input type="checkbox"/> Economic Development <input type="checkbox"/> Resource Leveraging		
Meeting Date			
Taskforce Lead			
Scribe			
Attendees			
Absentees			
Meeting Type (Check box that applies)	<input type="checkbox"/> In-Person <input type="checkbox"/> Conference Call		
Meeting Objectives & Discussions (Recap)			
1			
2			
3			
4			
Action Items (Next Steps)			
	Action Required (Description)	Party Responsible	Timeline
1			
2			
3			
4			
Challenges			
Opportunities			
Projected Outcome			
Next Scheduled Meeting			
Meeting Date			
Meeting Objective(s)			

NEXTGEN COMMITTEE TASKFORCE

MEETING MINUTES

Taskforce Name (Check box that applies)	<input type="checkbox"/> Program Oversight & Guidance <input type="checkbox"/> Strategic Planning <input type="checkbox"/> Economic Development <input checked="" type="checkbox"/> Resource Leveraging		
Meeting Date	11-6-2019		
Taskforce Lead	Charlton Bivins (just appointed this mtg)		
Scribe	??		
Attendees	??		
Absentees	??		
Meeting Type (Check box that applies)	<input type="checkbox"/> In-Person <input type="checkbox"/> Conference Call		
Meeting Objectives & Discussions (Recap)			
1	Create Mission Statement- accomplished		
2	Create Goals based on our mission and 1 st project ideas and initiation.		
3	Task assignments		
4	Discussion on 1. the importance of access to resources. 2. Human Services and resources need to be updated, relevant and accurate. 3. Keeper of info needs to be engaged, and outreaching in local areas. 4. Entity keeping records need to be supported and creative. 5. Entity distributing resource information needs to be collaborating with other resource groups providing similar data.		
Action Items (Next Steps)			
Action Required (Description)		Party Responsible	Timeline
1	Inventory counties family connections mode of dispersing information... paper directory , online, alternate website etc...	Bivins	Complete 2/11/2020
2	Rank differing county's mode, ease and accuracy of database of information		

3	Connect with different counties to see if collaborative strategies can occur to improve or to create database or access opportunities via technology, personnel etc..		
4	Re-access impact of study and or collaboration		
Challenges		Intimate knowledge of resources, I.e. accuracy, outdated info.. etc	
Opportunities		Buzz about updating or recreating directories and grouping all Fam. Connections with the same expectation.	
Projected Outcome		A greater industry standard will be created from the study and information gathered from our qwas-study. Thus the opportunity for improved services related to the access, accuracy and dissemination could occur. At a minimum, great service can be highlighted by ARC Nex-Gen and our community affiliates.	
Next Scheduled Meeting			
Meeting Date			
Meeting Objective(s)			

NEXTGEN COMMITTEE TASKFORCE

MEETING MINUTES

Taskforce Name (Check box that applies)	<input type="checkbox"/> Program Oversight & Guidance * Strategic Planning <input type="checkbox"/> Economic Development <input type="checkbox"/> Resource Leveraging		
Meeting Date	11/6/19		
Taskforce Lead	Rosalind Brooks		
Scribe	Jacinto Hall		
Attendees	Deborah Anglin, Brenda Beverly, Eustacia Evans,		
Absentees	Elsa Pena		
Meeting Type (Check box that applies)	* In-Person <input type="checkbox"/> Conference Call		
Meeting Objectives & Discussions (Recap)			
1	We completed our committee mission statement for Strategic Planning		
2	"Our mission is to develop and continuously improve the strategic framework for the NextGen committee"		
3	We gave an update on our Survey Monkey; we had only three were completed.		
4	Marsharee suggested getting a list/emails of names from her.		
Action Items (Next Steps)			
Action Required (Description)		Party Responsible	Timeline
1	Get the list/emails of names from Marsharee and find out if we have time to send the survey out again from the provider prior to the up coming meeting.	Deborah Anglin	

2	Once we have updated the list/emails, We will send it out.		
3	Suggestion/Back Up: If we get a lack of participation completing the Survey this go around, then maybe we can complete it during the next meeting		
4			
Challenges			
Opportunities		Eustacia volunteered assist us with Youth Science through United Way	
Projected Outcome			
Next Scheduled Meeting			
Meeting Date		2/12/20	
Meeting Objective(s)		Work on mission statement for the Committee; Work on how to implement our task within the committee.	

NEXTGEN COMMITTEE TASKFORCE

MEETING MINUTES

Taskforce Name (Check box that applies)	<input checked="" type="checkbox"/> Program Oversight & Guidance <input type="checkbox"/> Strategic Planning <input type="checkbox"/> Economic Development <input type="checkbox"/> Resource Leveraging		
Meeting Date	February 12, 2020		
Taskforce Lead	Angela Myers-Jenkins		
Scribe	Angela Myers- Jenkins		
Attendees	Angela Myers-Jenkins, James Williams, Charlton Bivins		
Absentees			
Meeting Type (Check box that applies)	<input checked="" type="checkbox"/> In-Person <input type="checkbox"/> Conference Call		
Meeting Objectives & Discussions (Recap)			
1	Review of new policy and procedures		
2	Obtain copy of monitoring tools		
3	Request copy of old RFP		
4	Review old RFP's to be able to give input on new RFP's.		
Action Items (Next Steps)			
	Action Required (Description)	Party Responsible	Timeline
1	Obtain copy of policy and procedures manual	Angela Myers-Jenkins	May 30, 2020
2	Survey vendors to make sure they have copy of new policies	James Williams Charlton Bivens	May 30, 2020
3	Survey vendors: Need to know if they are effectively implementing updated policy and procedures.	James Williams Bivens	May 30, 2002
4			
Challenges	Need correct email addresses for vendors, obtain free survey on line.		
Opportunities	Feed back from vendors		
Projected Outcome	Suggest new policies, see what works and what is not working.		

Next Scheduled Meeting	
Meeting Date	May
Meeting Objective(s)	

NEXTGEN COMMITTEE TASKFORCE MEETING MINUTES

Taskforce Name (Check box that applies)	<input type="checkbox"/> Program Oversight & Guidance * Strategic Planning <input type="checkbox"/> Economic Development <input type="checkbox"/> Resource Leveraging
Meeting Date	2/12/20
Taskforce Lead	Rosalind Brooks
Scribe	Jacinto Hall
Attendees	Deborah Anglin and Eustacia Evans,
Absentees	Elsa Pena, Brenda Beverly
Meeting Type (Check box that applies)	* In-Person <input type="checkbox"/> Conference Call

Meeting Objectives & Discussions (Recap)

1	Developing and Credentials and Training Opportunities
2	Complete the Survey by committee members and their staff.
3	Training Business - Template

Action Items (Next Steps)

	Action Required (Description)	Party Responsible	Timeline
1	Our ARC Strategic Planning Survey will be send out one more time; however, this time it will be send to our committee group.	Deborah Anglin	By March 9th
2	With in our committee, we will fill out the survey with our staff.	Everyone	Deborah March 31st
3	Once Surveys are completed by our staff we will email it.	Everyone	

4	Survey will be compile and the best advancements we will be chosen.	Rosalind Brooks	TBD
Challenges	Compile the survey		
Opportunities	Re-direct the direction of Survey		
Projected Outcome	List of outcome - Pick the Advancement		
Next Scheduled Meeting			
Meeting Date	5/6/20		
Meeting Objective(s)	Begin plans of implementation from the outcome of the Survey		