

**Metro Atlanta ITA Work Group**  
**Quarterly Training Provider Application Review**  
**October 28, 2021**

**Members Present**

Lee Hunter, Atlanta Regional Workforce Development Board

**Members Absent**

James Jackson, Atlanta Regional Workforce Development Board

**ARC/ARWDB CRC Staff**

Julius Allen  
Dorothy Herzberg  
Deborah Battle  
Christine Grigsby (ResCare)  
Phyllis Jackson  
Juanita Horsey  
Suzette Tuitt

**City of Atlanta WIB Staff**

Sonia Wilson

**Cobb WIB Staff**

Michelle Williams

**DeKalb WIB Staff**

James Thomas  
Robert Davis

**Fulton WIB Staff**

David Keyes  
Elizabeth Scott

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Julius Allen called the meeting to order at **11:30 A.M.**

Review, discussion and evaluation of new program requests, program cost changes and ITA price changes were discussed. The meeting was held on Microsoft Teams virtually as the COVID-19 Pandemic did not allow for face-to-face meeting.

Meeting adjourned at **12:29 P.M.**

### **New Training Provider Applications**

New training provider applications are initiated by training providers requesting to be approved as an eligible training provider and are not currently listed on the State Eligible Training Provider List.

#### **Provider Name: Community of Destiny**

#### **Program Title: Culinary Arts**

Lee Hunter made the motion to approve this program. David Keyes seconded the motion and the Work Group unanimously agreed.

#### **Provider Name: Messiah for Life CPR, LLC**

#### **Program Title: Phlebotomy**

Lee Hunter made the motion to conditionally approve this program once they update their performance numbers and meet the requirements. Sonia Wilson seconded the motion and the Work Group unanimously agreed.

#### **Provider Name: Clinical Skills Training**

#### **Program Title: Medical Assistant**

David Keyes made the motion to approve this program. Elizabeth Scott seconded the motion and the Work Group unanimously agreed.

#### **Provider Name: South College Atlanta**

#### **Program Title: Associate of Science in Medical Assisting**

Lee Hunter made the motion to reject this program based on it being a pilot program and using other performance numbers. The Work Group wants to see this programs own numbers before recommending this program. Sonia Wilson seconded this motion and the Work Group unanimously agreed.

#### **Provider Name: South College Atlanta.**

#### **Program Title: Certificate in Medical Assisting**

Lee Hunter made the motion to approve this program after a brief discussion. Elizabeth Scott seconded the motion and the Work Group unanimously agreed.

#### **Provider Name: South College Atlanta.**

#### **Program Title: Bachelor of Science in Nursing**

David Keyes made the motion to approve this program after a long discussion. The Work Group had concerns about the price, but without any other legitimate merits to reject this program, it was recommended. Lee Hunter seconded the motion and the Work Group unanimously agreed.

#### **Provider Name: South College Atlanta.**

#### **Program Title: Associate in Science in Radiology**

David Keyes made the motion to approve this program after a long discussion. The Work Group had concerns about the price, but without any other legitimate merits to reject this program, it was

recommended. Lee Hunter seconded the motion and the Work Group unanimously agreed.

**Provider Name: South College Atlanta.**

**Program Title: Certified in Licensed Practical Nursing**

Elizabeth Scott made the motion to approve this program after a brief discussion. Lee Hunter seconded the motion and the Work Group unanimously agreed.

**New Additional Program Requests**

New/Additional/Program requests are initiated by approved training providers requesting to add a new program to existing programs listed on the State Eligible Training Provider List.

**Provider Name: Chattahoochee Tech**

**Program Title: Physicians Practice Management**

Elizabeth Scott made the motion to approve this program after a brief discussion. Sonia Wilson seconded the motion and the Work Group unanimously agreed.

**Provider Name: Emory – Continuing Education**

**Program Title: Landscape Design**

Lee Hunter made the motion to approve this program after a brief discussion. Elizabeth Scott seconded the motion and the Work Group unanimously agreed.

**Provider Name: Emory – Continuing Education**

**Program Title: ASANA Project Management**

Michelle Williams made the motion to approve this program after a brief discussion. Lee Hunter seconded the motion and the Work Group unanimously agreed.

**Provider Name: Emory – Continuing Education**

**Program Title: Event Planning**

Lee Hunter made the motion to approve this program after a brief discussion. Elizabeth Scott seconded the motion and the Work Group unanimously agreed.

**Provider Name: Emory – Continuing Education**

**Program Title: Digital Marketing**

Michelle Williams made the motion to approve this program after a brief discussion. Elizabeth Scott seconded the motion and the Work Group unanimously agreed.

**Provider Name: Emory – Continuing Education**

**Program Title: Certified Financial Planner**

Lee Hunter made the motion to approve this program after a brief discussion. David Keyes seconded the motion and the Work Group unanimously agreed.

**Provider Name: Emory – Continuing Education**

**Program Title: Creative Writing**

Elizabeth Scott made the motion to approve this program after a brief discussion. Lee Hunter seconded the motion and the Work Group unanimously agreed.

**Program Change Request**

Program change Requests are initiated by approved training providers requesting to change current cost or program entry requirements to existing programs listed on the State Eligible Training Provider list.

**Provider Name: KSU – College of Professional Education**

**Program Title: Medical Coding Specialist Certificate**

Elizabeth Scott made a motion to approve the cost increase for the program due to increased books. Michelle Williams seconded the motion and the Work Group unanimously agreed.

**Provider Name: KSU – College of Professional Education**

**Program Title: Phlebotomy**

Lee Hunter made a motion to approve the cost increase for the program due to increased books. Michelle Williams seconded the motion and the Work Group unanimously agreed.

**Provider Name: KSU – College of Professional Education**

**Program Title: Pharmacy Tech**

Michelle Williams made a motion to approve the cost increase for the program due to increased books. Elizabeth Scott seconded the motion and the Work Group unanimously agreed.

**Provider Name: Universal Dental Assisting**

**Program Title: Dental Assistant**

Elizabeth Scott made a motion to approve the cost increase for the program due to increase overhead and dental supplies. Lee Hunter seconded the motion and the Work Group unanimously agreed.

**Other Agenda Items**

- Julius Allen updated the Work Group on Katlaw and New Horizons. Both providers recently had issues and he wanted the group to be aware.
- Julius Allen reminded everyone of the next ITA meeting which will tentatively be January 27<sup>th</sup> and tentatively scheduled to be in person as well.

**Meeting adjourned at 12:29 PM.**