

MEMORANDUM

DATE: May 10, 2023

TO: NextGen Committee Members

FROM: **Angelia O'Neal, NextGen Committee Chair**
WorkSource Atlanta Regional
Atlanta Regional Workforce Development Board (ARWDB) NextGen Committee
By Marsharee O'Connor, ARC Staff

RE: **NextGen Committee Meeting – Wednesday, May 17, 2023**
This meeting is **Mandatory** for new and existing NextGen Committee members.

The next previously-scheduled meeting of the WorkSource Atlanta Regional, ARWDB NextGen Committee for calendar year 2023 is Wednesday, May 17th from 12:00 PM to 2:30 PM. **Lunch will be available at 11:45 AM, and the meeting will start at 12:00 PM sharp.**

The NextGen Committee meeting will be held at the Atlanta Regional Commission, 229 Peachtree Street NE., Suite 100, Atlanta, GA 30303. For parking to be validated, please park at 161 Peachtree Center Avenue and give your parking ticket to Denise Dixon. Once parked, select one of the following directions below to locate ARC's office:

- A. **Off Andrew Young International Blvd.** – Use entrance on Andrew Young International, just past Metro Café. Go through two sets of glass doors and take the elevator to the lobby, where ARC's reception desk is located.
- B. **From Peachtree Street, NE.** – Walk past Metro Café and turn right after Tin Lizzy's. International Tower is located to the right. ARC reception desk is located in lobby of the International Tower.

Please go to the following web address for additional NextGen Committee information and for NOTES from the last and all NextGen Committee (previously called Youth Committee) meetings: <http://atlantaregional.org/youth-committee/>. While you are on the ATLANTA REGIONAL COMMISSION website please feel free to browse through other information about the region and your communities.

AGENDA items will include:

- A. Welcome (Attendance), Introduction, and Purpose
- B. Old Business and NextGen Committee Action
 - *Approval of Meeting Minutes for November 10, 2021*
 - *Approval of Meeting Minutes for March 16, 2022*
 - *Approval of Meeting Minutes for May 18, 2022*
 - *Approval of Meeting Minutes for August 17, 2022*

- *Approval of Meeting Minutes for February 16, 2023*
- *Approval to Remove Non-Active Members from the Committee*
- *Approval of Revision to NextGen Committee Operational Guidance (5-2023)*

C. NextGen Program Funding, Performance, and Services

D. NextGen Committee Planning Activities

- *Orientation and Operational Guidance*
- *Taskforce Appointment*

E. Meeting Schedules and Locations

If you would like to make Agenda suggestions, have any questions or would like to discuss issues and ideas, feel free to call or e-mail NextGen Committee Chair, Angelia O'Neal at (404) 660-4709; angelia.oneal2@gmail.com or ARC staff/NextGen Program Director, Marsharee O'Connor at (470) 532-6262; moconnor@atlantaregional.org.

Please RSVP for the NextGen Committee meeting by the end-of-day Monday, May 15, 2023 by replying to the Announcement email or the calendar invite. So that we may plan for lunches, it is vital that you let us know if you are planning to attend, and if you wish to invite guests.

MEETING AGENDA

NextGen Committee (NGC)
Wednesday, May 17, 2023
11:45am – 2:30pm
(Meeting will call to order at 12:00pm)
Atlanta Regional Commission (International Tower)
229 Peachtree Street NE., Suite 100, Atlanta, GA 30303

Special Note – This meeting is **Mandatory** for new and existing NextGen Committee members. Committee Orientation will occur in lieu of the regular meeting activities. Items that require Committee actions and NextGen Program updates will be presented prior to the commencement of the Orientation.

A. Welcome (Attendance), Introduction, and Purpose

B. NextGen Committee Action Required

- Approval of Meeting Minutes for November 10, 2021
- Approval of Meeting Minutes for March 16, 2022
- Approval of Meeting Minutes for May 18, 2022
- Approval of Meeting Minutes for August 17, 2022
- Approval of Meeting Minutes for February 16, 2023
- Approval to Remove Non-Active Members from the Committee
- Approval of Revision to NextGen Committee Operational Guidance (5-2023)

C. NextGen Program Funding, Performance, and Services

- NextGen Program Funding Update
- NextGen Program Performance
- NextGen Program Status Update & Activities

D. NextGen Committee Planning Activities

- Orientation and Operational Guidance
- Taskforce Appointment:
 1. Program Oversight & Guidance Taskforce
 2. Strategic Planning Taskforce
 3. Economic Development Taskforce
 4. Resource Leveraging Taskforce

E. Other Discussions

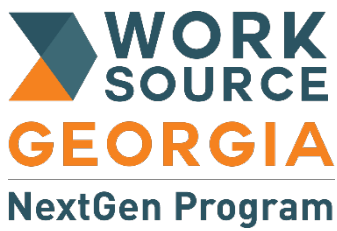
- Meeting Schedules and Locations
- Recognition:
 - Orientation Completion Certificate
- Other

F. Meeting Adjourn

Lunch will be served!

July 26, 2023 – Next Committee Meeting

Atlanta Regional



Invitation

NextGen Committee Orientation

Wednesday, May 17, 2023

Orientation Invitation Letter

Dear Committee Members,

You are invited to attend the mandatory NextGen Committee Orientation on Wednesday, May 17, 2023.

The NextGen Program is committed to providing optimal quality programs and services to youth and young adults. To help us achieve this goal, leaders in businesses/industries, community organizations, education/training institutions, and State/local government are invited to serve on the NextGen Committee.

By participating on this Committee, you will have an opportunity to positively contribute to the NextGen Committee efforts by utilizing your network and expertise to advance the work and services of the NextGen Program.

The NextGen Committee meets quarterly during the calendar year. Regular meetings begin at 12:00 PM and end at 2:00 PM. Meetings are typically held at ARC; however, different locations may be designated. There are three meetings remaining for the year, the dates are:

- **May 17, 2023** – Also reserved for the NextGen Committee Orientation. This meeting was rescheduled from May 10th during the February 16th meeting.
- **July 26, 2023** – Meeting location to be determined.
- **October 18, 2023** – Meeting location to be determined.

In addition to the scheduled meetings, phone calls and email communication between Committee members are occasionally made as the need arises.

This invitation includes the Location, Agenda, Information about the Committee (the four Taskforces) and the Requirements & Expectations during the Orientation.

If you have questions or comments, please contact Marsharee O'Connor via email at moconnor@atlantaregional.org or telephone at (470) 532-6262.

On behalf of the Atlanta Regional Workforce Development Board (ARWDB) and the NextGen Program, thank you for serving on the NextGen "Youth" Committee, I look forward to seeing you on May 17th.

Sincerely,



Marsharee O'Connor
NextGen Program Director

Meeting & Orientation Session

Date & Location

Date: Wednesday, May 17, 2023

Place: Atlanta Regional Commission
International Tower
229 Peachtree Street, NE., Suite 100
Atlanta, GA 30303

Time: 12.00 PM - 2:30 PM
(Lunch starts at 11:45 AM)

You will be greeted at the receptionist desk and a staff will direct you to the meeting room.

Agenda

- A. Welcome, Introduction, and Purpose
- B. NextGen Committee Action Required
- C. NextGen Program Funding, Performance, and Services
- D. NextGen Committee Planning Activities
- E. Other Discussions
- F. Meeting Adjourn

About the Committee

Purpose

The purpose of the Atlanta Regional Workforce Development Board (ARWDB) Standing Youth Committee (also known as the NextGen Committee (NGC)), is to provide information and to assist with planning, operational, oversight, and other issues relating to the provision of services to youth and young adults. The NGC will assist to address the employment, training, education, human and supportive service needs of WIOA eligible youth and young adults.

Per the Code of Federal Register (CFR), under “Subpart A - Standing Youth Committees” (20 CFR Part 681.120), under the direction of ARWDB, the Standing Youth Committee may:

- A. Recommend policy direction to ARWDB for the design, development, and implementation of programs that benefit all youth;
- B. Recommend the design of a comprehensive community workforce development system to ensure a full range of services and opportunities for all youth, including disconnected youth;
- C. Recommend ways to leverage resources and coordinate services among schools, public programs, and community-based organizations serving youth;
- D. Recommend ways to coordinate youth services and recommend eligible youth service providers;
- E. Provide on-going leadership and support for continuous quality improvement for local youth programs; and
- F. Assist with planning, operational, and other issues relating to the provision of services to youth.

The NGC is responsible for providing policy guidance and exercising oversight with respect to, a local workforce innovation youth system conducted under WIOA in partnership with the Chief Local Elected Official (CLEO). The NGC operates in LWDA-7, as designated by the Governor, representing Cherokee, Clayton, Douglas, Fayette, Gwinnett, Henry, and Rockdale counties.

In association and adherence to the ARWDB’s Guiding Principles, the following are the NGC four key principles, which are the working group “Taskforce” for the NGC:

1. Program Oversight & Guidance

- a. Ensure that the NextGen Program (NGP) provides services that align with the strategic direction, vision, and goals as outlined in the Local (ARWDB), Regional Economic Development Region (EcD Region 3) and the State (Georgia) Plans.
- b. Ensure that the NGP operational conduct promotes Accountability and Transparency.
- c. Provide directives and assist Atlanta Regional Commission (ARC) NGP staff with the ongoing operations, oversight, management, strategic planning, coordination, implementation, and monitoring of the NextGen Service Providers (NGSPs), as well as other issues relating to the provision of services to youth being served.
- d. Assist the ARWDB and ARC NGP staff in the creation and recommendation of youth employment and training policy, guidance, and practice.
- e. Broaden the youth employment and training focus in the community to incorporate a youth development perspective.
- f. Ensure that the NGSP “Meet” or “Exceed” the quarterly/annual federal performance accountability standards.
- g. Identify and recommend eligible NGSPs to the ARWDB to be awarded grants or contracts in a competitive procurement process (Request for Request (RFP)) to carry out youth activities.
- h. Ensure that services are provided for youth who are considered “at-risk” in the areas of education and employment.
- i. Ensure that the NGP provides services such as workforce preparation, skill development, education and training, and other projects/initiatives as warranted.
- j. Assist the ARC NGP staff in conducting oversight, monitoring, technical assistance, and corrective action of WIOA programs and services.

2. Strategic Planning

- a. Develop the portions of the Local/Regional Plan relating to the NGP and services as directed by the ARWDB.
- b. Participate in/or lead discussions that will result in stronger economic and educational connectivity to promote opportunities for the youth.

- c. Develop strategies and solutions to address youth challenges such as various barriers to employment and education so that they have an opportunity to develop and achieve their career or academic goals.
- d. Collaborate with ARWDB to ensure that strategies are developed and implemented, and partnerships are created to address the economic development needs for businesses providing youth employment opportunities in the ARWDB service areas.
- e. Collaborate with ARWDB to ensure that strategies are developed to support the creation and sustainability of small businesses and new and emerging industries that provide youth employment opportunities in the ARWDB service areas.
- f. Ensure strategies are developed to connect youth to education and training opportunities that lead to unsubsidized employment.
- g. Ensure that strategies are developed that lead to higher level of performance and outcomes for the youth that will lead to a “Meet” or “Exceed” on ARWDB’s quarterly and annual ARWDB negotiated performance measures.

3. Economic Development

- a. Assist in conducting economic and labor market analysis that describes the economic conditions in the ARWDB service areas, identifying the critical needs of businesses and industries, and implement strategies to address the economic challenges facing youth.
- b. Develop strategies to develop a high demand and skilled youth workforce to support the needs of businesses and industries in the ARWDB service areas.
- c. Through regional (EcD Region 3) and interregional (all other EcD Regions in Georgia) collaboration and connectivity, identify challenges and develop strategies to stimulate and manage economic growth for youth in the state of Georgia.
- d. Assist NGSPs to ensure that youth are being prepared to meet the need of businesses in high growth industries and occupations.

4. Leveraging Resources (Financial & Programmatic)

- a. Ensure coordination of formula-based (restrictions) and discretionary (flexible) funds across NGPs as well as leveraging resources from other entities to effectively and efficiently provide youth services.

- b. Ensure that there are connections and access to organizations and services throughout the Workforce System (such as the Career Resource Center (CRC), human services, vocation rehabilitation services, corrections/juvenile justice, etc.) that provide youth related services.
- c. Ensure collaboration to maximize and leverage resources with government agencies, community/youth organizations and businesses that can assist youth to become marketable contenders in the workforce.
- d. Ensure the collaboration and coordination of services with local educational agencies (such as secondary, post-secondary, advanced training and Adult Literacy Education Programs) for youth to complete their secondary diploma and/or advance to higher education.

Requirements & Expectations

Member Contact Information

During the Orientation, you will be provided with a form for you to validate (add or update) your contact information.

Taskforce Selection

During the Orientation, each member will be required to join one of the “**Taskforces**” indicated below and described above on pages 4 and 5.

1. Program Oversight & Guidance
2. Strategic Planning
3. Economic Development
4. Leveraging Resources

Each member will ensure that the strategies outlined and/or discussed during and outside of Committee meetings are implemented, monitored, and evaluated on a continuous basis. Become familiar with the duties of each Taskforce and come prepared to inform the Committee and ARC staff of your selection.

For each of the Taskforce, a Taskforce Officer (Lead) and a Scribe will be selected. The Lead must be a Committee Member.

Documents Requiring Signatory Compliance

During the Orientation, the following documents must be completed, signed, and dated by each member.

1. Committee Membership Agreement
2. Conflict of Interest
3. Committee Membership Certification

**ATLANTA REGIONAL WORKFORCE DEVELOPMENT BOARD
NEXTGEN COMMITTEE**

November 10, 2021 Meeting Minutes

Members Present

Mr. Eddie Barnett	Ms. Angela Myers-Jenkins
Ms. Brenda Beverly	Ms. Angelia O’Neal – Vice Chair
Ms. Juli Gilyard	Ms. Stephanie Rooks
Ms. Myndi Kuhlmann	

Members Absent

Mr. Charles Bivins	Ms. Dorothy Herzberg
Ms. Rosalind Brooks	Mr. Chris Moder
Ms. Amanda Bryant	Mr. Trey Ragsdale
Ms. Liz Campbell	Ms. Rossany Rios
Ms. Mandy Chapman	Mr. Stephen Schultheis – Chair

Guests

Ms. Deborah Anglin – HEARTS	Ms. Tammy Miller – TBA
Ms. Sonia Carruthers – Acting Chair	Ms. Emma Reynolds-Middleton
Mr. Nic Dunn - POC	Ms. Chanel Roker
Mr. Jacinto Hall - CPACS	Mr. Justin Swartzwelder - CPACS
Mr. Robert Hughes	
Ms. Nanya Joseph - TBA	
Ms. Kathi Korczk-Schaefer - Cherokee FOCUS	

ARC Staff

Ms. Candice Coppin - NextGen Program	Ms. Marsharee O’Connor - NextGen Program
Ms. Denise Dixon - NextGen Program	Ms. Brittney Oquendo - NextGen Program
Mr. Robert LeBeau – WorkSource Atlanta Regional Director	

The meeting was held virtually via Microsoft Teams video conferencing.

Ms. Sonia Carruthers called the meeting to order at 12:03PM

WELCOME AND INTRODUCTIONS:

- A. The NextGen Committee (NGC) continues to operate paperless, except for meetings held outside of ARC office. For copies of the information discussed during the meeting, visit the ARC website <https://atlantaregional.org/workforce-economy/boards-and-committees/youth-committee/>, under *Meeting Archives* or send a request to ARC Staff Ms. Marsharee O'Connor via email at MO'Connor@atlantaregional.org.
- B. There was one action taken at the meeting.
- C. Ms. Brittney Oquendo called the attendance.
- D. NextGen Director, Ms. Marsharee O'Connor presented the updates to the NextGen Program.

NEXTGEN COMMITTEE ACTION REQUIRED:

1. Mr. Stephanie Rooks made the following motion:

MOTION: To approve the meeting minutes from August 18, 2021.

The motion was seconded by Ms. Juli Gilyard and unanimously approved.

NEXTGEN PROGRAM PERFORMANCE. PLANNING, AND SERVICES:

- A. **NextGen Program Funding and Performance Update** – Ms. Sonia Carruthers introduced Ms. Marsharee O'Connor and Mr. Robert LeBeau to present updates on the NextGen program funding and PY20 NextGen Performance. Mr. LeBeau discussed PY2021 budget updates for Fayette, Rockdale and Cherokee county. Ms. O'Connor presented the Nextgen Activity for PY21 customer visits and PY21 1st Quarter Performance (7/1/2021-09/30/2021).
- B. **Special Projects Update** - Ms. O'Connor introduced Ms. Candice Coppin to present updates on NGSPs program training. Ms. Coppin discussed Career Compass Academy, the virtual Work Experience 4-week program, currently in the 4th cohort. This is an unpaid work experience that is offering \$200 weekly stipends. The State regulators are deciding more on what the requirements of the program will include for the next sessions. NexGen has created a Virtual Trainee Agreement for this Virtual Work-Experience. All current participants must sign this agreement, Directors and Program Leads will receive this agreement for participants to sign so we are following the state. Ms. Coppin discussed the PY 21 monitoring schedule to flow into the third quarter. Also, reviewed the webinar trainings and materials provided to new and existing NextGen Service Providers, for two weeks from August 3rd-10th.
- C. **NextGen Program Status Updates & Activities (Delivering services through COVID-19)** – The NGSPs gave updates about their programs, services, and operations starting from July 1st, 2021.

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229 Peachtree St, NE | Suite 100
Atlanta, Georgia 30303

NEXTGEN COMMITTEE PLANNING ACTIVITIES:

Taskforce Updates

1. Program Oversight & Guidance Taskforce
2. Strategic Planning Taskforce
3. Economic Development Taskforce
4. Resource Leveraging Taskforce

Ms. O'Connor requested for each Taskforce to submit via email their mission statements and action items to update the NextGen Committee Operational Guidance before the February 9th meeting.

OTHER DISCUSSIONS:

A. PY 2021 NextGen Committee (NGC) Meeting Schedule & Location –

- February 09, 2022
- May 11, 2022

Meeting locations have not been determined due to Covid-19.

B. NextGen Committee Membership and Recruitment – Ms. O'Connor mentioned the current Committee members term ended on June 30, 2021. Membership renewals for a two-year term effective July 1, 2021, and Committee recommendation are requested prior to November 10th meeting. Also, membership orientation will be scheduled for new and existing members at a later date.

C. Next Board Meeting Date – The Atlanta Regional Workforce Development Board (ARWDB) will meet via Microsoft Teams on February 09, 2022.

The next Committee meeting is scheduled for February 09, 2021.

Meeting adjourned at 12:57PM

**ATLANTA REGIONAL WORKFORCE DEVELOPMENT BOARD
NEXTGEN COMMITTEE**

March 16, 2022 Meeting Minutes

Members Present

Mr. Eddie Barnett - V	Ms. Angelia O’Neal - Vice Chair - Ip
Mr. Charlton Bivins - V	Mr. Trey Ragsdale - V
Ms. Juli Gilyard – Ip	Ms. Rossany Rios - Ip
Mr. Robert Hughes - V	Ms. Stephanie Rooks - V
Mr. Chris Moder – Ip	
Ms. Angela Myers-Jenkins - V	

Members Absent

Ms. Brenda Beverly	Ms. Dorothy Herzberg
Ms. Rosalind Brooks	Ms. Myndi Kuhlmann
Ms. Amanda Bryant	Mr. Stephen Schultheis - Chair
Ms. Liz Campbell	
Ms. Mandy Chapman	

Committee members must be present in-person to count towards quorum. If quorum is not met, the “Action Required” item(s) will be presented for approval at the next Committee meeting.

- Ip – In-person
- V – Virtual

Guests

Ms. Deborah Anglin - HEARTS	Ms. Kathi Korczk-Schaefer - Cherokee FOCUS
Ms. Sonia Carruthers - Cherokee Focus	Ms. Tammy Miller - TBA
Mr. Nic Dunn - POC	Ms. Patrice Wuerth - HEARTS
Mr. Jacinto Hall - CPACS	Mr. Justin Swartzwelder - CPACS
Ms. Nanya Joseph - TBA	

ARC Staff

Ms. Candice Coppin - NextGen Program	Ms. Marsharee O’Connor - NextGen Program
Ms. Denise Dixon - NextGen Program	Ms. Brittney Oquendo - NextGen Program

The meeting was held at The Atlanta Regional Commission and virtually via Microsoft Teams video conferencing.

Ms. Angelia O’ Neal called the meeting to order at 1:12PM

WELCOME AND INTRODUCTIONS:

- A. The NextGen Committee (NGC) continues to operate paperless, except for meetings held outside of ARC office. For copies of the information discussed during the meeting, visit the ARC website <https://atlantaregional.org/workforce-economy/boards-and-committees/youth-committee/>, under *Meeting Archives* or send a request to ARC Staff Ms. Marsharee O'Connor via email at MO'Connor@atlantaregional.org.
- B. There was one action taken at the meeting.
- C. Ms. Brittney Oquendo called the attendance.
- D. NextGen Director, Ms. Marsharee O'Connor presented the updates to the NextGen Program.

NEXTGEN COMMITTEE ACTION REQUIRED:

1. Ms. Rossany Rios made the following motion:

MOTION: To approve the meeting minutes from November 10, 2021.

The motion was seconded by Mr. Trey Ragsdale and unanimously approved.

NEXTGEN PROGRAM PERFORMANCE, PLANNING, AND SERVICES:

- A. **NextGen Program Funding and Performance Update** – Ms. Angelia O'Neal presented updates on program funding, NextGen is on track in meeting State requirements of expending a minimum of 20% of Work Experience and 75% of Out-of-School Youth funding. Also, received an additional \$120,000 for administrative and programmatic cost from the State, which must be expended by June 30, 2022. Ms. O'Neal introduced Ms. Marsharee O'Connor to present performance planning and services. Ms. O'Connor discussed tracking customer visits virtually and in-person focusing on 1st and 2nd quarter of the PY21. Also, discussed PY21 1st-3rd quarter performance addressing recruitment and outcomes.
- B. **Special Projects Update** - Ms. O'Connor introduced Ms. Candice Coppin to present updates on NGSPs program training. Ms. Coppin discussed Career Compass Academy, the virtual Work Experience 5-week program exploring high demand careers. This is an unpaid work experience is offering \$200 weekly stipends. The State regulators are deciding more on what the requirements of the program will include for the Summer 2022 session. Also, discussed the PY 21 monitoring schedule and process.
- C. **NextGen Program Status Updates & Activities (Delivering services through COVID-19)** – The NGSPs gave updates about their programs, services, and operations.

NEXTGEN COMMITTEE PLANNING ACTIVITIES:

Taskforce Updates

1. Program Oversight & Guidance Taskforce
2. Strategic Planning Taskforce
3. Economic Development Taskforce
4. Resource Leveraging Taskforce

*No current updates for Taskforce Teams

OTHER DISCUSSIONS:

A. PY 2021 NextGen Committee (NGC) Meeting Schedule & Location –

- August 18, 2021 - Virtual via Microsoft Teams
- November 10, 2021 – Virtual via Microsoft Teams
- March 16, 2022 – Atlanta Regional Commission
- May 18, 2022 - TBD

B. NextGen Committee Membership and Recruitment – Ms. O’Connor discussed NGC Operational Guidance updates, membership demographics, and asked the committee to determine the number of members needed to service the committee. Committee recommendations are requested prior to May 18th meeting. Also, membership orientation will be scheduled for new and existing members in August 2022.

C. Next Board Meeting Date – The Atlanta Regional Workforce Development Board (ARWDB) will meet location Atlanta Regional Commission, and via Microsoft Teams on August 24, 2022.

The Next Committee meeting is scheduled for May 18, 2022.

Meeting adjourned at 2:32PM

ATLANTA REGIONAL WORKFORCE DEVELOPMENT BOARD
NEXTGEN COMMITTEE
May 18, 2022 Meeting Minutes

Members Present

Ms. Mandy Chapman	Ms. Angelia O’Neal - Vice Chair
Ms. Juli Gilyard	Mr. Trey Ragsdale
Mr. Robert Hughes	Ms. Stephanie Rooks
Ms. Dorothy Herzberg	
Ms. Angela Myers-Jenkins	

Members Absent

Mr. Eddie Barnett	Ms. Liz Campbell
Mr. Charlton Bivins	Ms. Myndi Kuhlmann
Ms. Brenda Beverly	Mr. Chris Moder
Ms. Rosalind Brooks	Ms. Nattlie Ringer
Ms. Amanda Bryant	Ms. Rossany Rios

Guests

Ms. Deborah Anglin - HEARTS	Ms. Tammy Miller – TBA
Ms. Sonia Carruthers - Cherokee Focus	Ms. Esmeralda Lopez
Mr. Jacinto Hall - CPACS	Mr. Justin Swartzwelder - CPACS

ARC Staff

Mr. Haydn Brathwaite - NextGen Program	Ms. Marsharee O’Connor - NextGen Program
Ms. Denise Dixon - NextGen Program	Ms. Brittney Oquendo - NextGen Program
Mr. Robert LeBeau - NextGen Program Director	

The meeting was virtually via Microsoft Team video conferencing.

Ms. Angelia O’ Neal called the meeting to order at 1:00PM

WELCOME AND INTRODUCTIONS:

- A. The NextGen Committee (NGC) continues to operate paperless, except for meetings held outside of ARC office. For copies of the information discussed during the meeting, visit the ARC website <https://atlantaregional.org/workforce-economy/boards-and-committees/youth-committee/>, under *Meeting Archives* or send a request to ARC Staff Ms. Marsharee O'Connor via email at MO'Connor@atlantaregional.org.
- B. There was no action taken at the meeting.
- C. Ms. Brittney Oquendo called the attendance.
- D. NextGen Director, Ms. Marsharee O'Connor presented the updates to the NextGen Program.

NEXTGEN PROGRAM PERFORMANCE, PLANNING, AND SERVICES:

- A. **NextGen Program Funding and Performance Update** – Ms. Marsharee O'Connor presented updates on program funding for program year 2022 (7/1/2022 – 6/30/2023). Mr. Robert LeBeau addressed additional questions or concerns regarding program funding. Ms. O'Connor presented customer visit tracking information, PY21 Programmatic and Federal performance for 1st- 3rd quarter 7/1/2021 – 3/31/2022.
- B. **NextGen Program Status Updates & Activities (Delivering services through COVID-19)** – The NGSPs gave updates about their programs, services, and operations.

NEXTGEN COMMITTEE PLANNING ACTIVITIES:

Taskforce Updates

1. Program Oversight & Guidance Taskforce
2. Strategic Planning Taskforce
3. Economic Development Taskforce
4. Resource Leveraging Taskforce

*No current updates for Taskforce Teams

OTHER DISCUSSIONS:

- A. **PY 2022 NextGen Committee (NGC) Meeting Schedule & Location** –
 - August 17, 2022 – Atlanta Regional Commission
 - November 09, 2022 – TBD
 - February 08, 2023 – TBD
 - May 10, 2023 – TBD

- B. **NextGen Committee Membership and Recruitment** – Ms. O’Connor discussed NGC Operational Guidance updates, membership demographics, and asked the committee to determine the number of members needed to service the committee. Membership orientation will be scheduled for new and existing members on November 09, 2022.

 - C. **Next Board Meeting Date** – The Atlanta Regional Workforce Development Board (ARWDB) will meet in-person at The Atlanta Regional Commission, and via Microsoft Teams on August 24, 2022.
-

The Next Committee meeting is scheduled for August 17, 2022.

Meeting adjourned at 1:54PM

ATLANTA REGIONAL WORKFORCE DEVELOPMENT BOARD
NEXTGEN COMMITTEE
August 17, 2022 Meeting Minutes

Members Present

Ms. Brenda Beverly	Ms. Angelia O’Neal - Chair
Ms. Mandy Chapman	Mr. Trey Ragsdale
Mr. Chris Moder	Ms. Stephanie Rooks

Members Absent

Mr. Eddie Barnett	Ms. Angela Myers-Jenkins
Mr. Charlton Bivins	Ms. Dorothy Herzberg
Ms. Juli Gilyard	Ms. Myndi Kuhlmann
Mr. Robert Hughes	Ms. Rossany Rios
Ms. Rosalind Brooks	
Ms. Amanda Bryant	
Ms. Liz Campbell	

Guests

Ms. Deborah Anglin - HEARTS
Ms. Sonia Carruthers - Cherokee Focus
Mr. Jacinto Hall - CPACS
Ms. Deja Johnson - POC
Ms. Mellie Napolitano - TCSG
Ms. Kathi Korczk-Schaefer - Cherokee FOCUS

ARC Staff

Mr. Haydn Brathwaite – ARWDB Finance	Mr. Robert LeBeau ARWDB Manager
Ms. Candice Coppin - NextGen Program	Ms. Marsharee O’Connor - NextGen Program
Ms. Denise Dixon - NextGen Program	Ms. Brittney Oquendo - NextGen Program

The meeting was held at the Atlanta Regional Commission.

Ms. Angelia O’ Neal called the meeting to order at 12:17PM

WELCOME AND INTRODUCTIONS:

- A. The NextGen Committee (NGC) continues to operate paperless, except for meetings held outside of ARC office. For copies of the information discussed during the meeting, visit the ARC website <https://atlantaregional.org/workforce-economy/boards-and-committees/youth-committee/>, under *Meeting Archives* or send a request to ARC Staff Ms. Marsharee O'Connor via email at MO'Connor@atlantaregional.org.
- B. There was no action taken at the meeting.
- C. Ms. Brittney Oquendo called the attendance.
- D. NextGen Director, Ms. Marsharee O'Connor presented the updates to the NextGen Program.

NEXTGEN PROGRAM PERFORMANCE, PLANNING, AND SERVICES:

- A. **NextGen Program Funding and Performance Update** – Ms. Marsharee O'Connor presented updates on program funding for program year 2022 (7/1/2022 – 6/30/2023). Also, Ms. O'Connor presented customer visit tracking information and Performance Metrics PY22 and PY23.
- B. **NextGen Program Status Updates & Activities (Delivering services through COVID-19)** – The NGSPs gave updates about their programs, services, and operations.

NEXTGEN COMMITTEE PLANNING ACTIVITIES:

Taskforce Updates

1. Program Oversight & Guidance Taskforce
2. Strategic Planning Taskforce
3. Economic Development Taskforce
4. Resource Leveraging Taskforce

*No current updates for Taskforce Teams

OTHER DISCUSSIONS:

A. PY 2022 NextGen Committee (NGC) Meeting Schedule & Location –

- August 17, 2022 – Atlanta Regional Commission
- November 09, 2022 – Atlanta Regional Commission
- February 08, 2023 – TBD
- May 10, 2023 – TBD

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International Tower
229 Peachtree St, NE | Suite 100
Atlanta, Georgia 30303

- B. **NextGen Committee Membership and Recruitment** – Ms. O’Connor discussed NGC Operational Guidance updates, membership demographics, and discussed policy on quorum. Membership orientation will be scheduled for new and existing members on November 09, 2022.

 - C. **Next Board Meeting Date** – The Atlanta Regional Workforce Development Board (ARWDB) will meet in-person at The Atlanta Regional Commission, and via Microsoft Teams on August 24, 2022.
-

The Next Committee meeting is scheduled for November 09, 2022.

Meeting adjourned at 2:07PM

**ATLANTA REGIONAL WORKFORCE DEVELOPMENT BOARD
NEXTGEN COMMITTEE**

February 16, 2023 Meeting Minutes

Members Present

Ms. Mandy Chapman	Ms. Tangela Jones
Ms. Juli Gilyard	Ms. Angelia O’Neal – Chair
Mr. Robert Hughes	Ms. Stephanie Rooks

Members Absent

Ms. Brenda Beverly	Mr. Chris Moder
Mr. Eddie Barnett	Ms. Angela Myers-Jenkins
Mr. Charlton Bivins	Ms. Dorothy Herzberg
Ms. Rosalind Brooks	Ms. Myndi Kuhlmann
Ms. Amanda Bryant	Mr. Trey Ragsdale
Ms. Liz Campbell	Ms. Rossany Rios

Guests

Ms. Sonia Carruthers - Cherokee Focus
Ms. Deja Johnson - POC
Ms. Patrice Wuerth - HEARTS

ARC Staff

Mr. Haydn Brathwaite – Finance Manager	
Ms. Candice Coppin - NextGen Program	Ms. Marsharee O’Connor - NextGen Program
Ms. Denise Dixon - NextGen Program	Ms. Brittney Oquendo - NextGen Program

The meeting was held at the Atlanta Regional Commission.

Ms. Angelia O’ Neal called the meeting to order at 12:10PM

WELCOME AND INTRODUCTIONS:

- A. The NextGen Committee (NGC) continues to operate paperless, except for meetings held outside of ARC office. For copies of the information discussed during the meeting, visit the ARC website <https://atlantaregional.org/workforce-economy/boards-and-committees/youth-committee/>, under *Meeting Archives* or send a request to ARC Staff Ms. Marsharee O'Connor via email at MO'Connor@atlantaregional.org.
- B. There was no action taken at the meeting.
- C. Ms. Brittney Oquendo called the attendance.
- D. NextGen Director, Ms. Marsharee O'Connor presented the updates to the NextGen Program.

NEXTGEN PROGRAM PERFORMANCE, PLANNING, AND SERVICES:

- A. **NextGen Program Funding and Performance Update** – Ms. Angelia O'Neal discussed approval of NGSP's contract extensions for July 1st, 2023 - June 30th, 2024. Ms. O'Neal introduced Ms. Marsharee O'Connor to discuss the termination of NextGen Service Provider, Center for Pan Asian Community Services, Inc. (CPACS) contract. Ms. O'Connor and Mr. Haydn Brathwaite (Virtually) discussed PY22 performance and funding update for program year 2022 (7/1/2022 – 6/30/2023). Mr. Brathwaite discussed the additional \$383,000 received from Technical College System of Georgia (TCSG). Also, Ms. O'Connor presented customer visit tracking information and Performance Metrics PY22 and PY23.
- B. **NextGen Program Status Updates & Activities (Delivering services through COVID-19)** – The NGSPs gave updates about their programs, services, and operations.

NEXTGEN COMMITTEE PLANNING ACTIVITIES:

Taskforce Updates

1. Program Oversight & Guidance Taskforce
2. Strategic Planning Taskforce
3. Economic Development Taskforce
4. Resource Leveraging Taskforce

*No current updates for Taskforce Teams

OTHER DISCUSSIONS:

A. PY 2022 NextGen Committee (NGC) Meeting Schedule & Location –

- May 17, 2023 – Atlanta Regional Commission

- July 26, 2023 – TBD
- October 18, 2023 – TBD

B. **NextGen Committee Membership and Recruitment** – Ms. O’Connor discussed NGC Operational Guidance updates, removal of members that have not attended more than three meetings and discussed adding Mr. Robert Hughes and Ms. Tangela Jones. Membership orientation will be scheduled for new and existing members on May 17, 2023.

C. **Next Board Meeting Date** – The Atlanta Regional Workforce Development Board (ARWDB) will meet in-person at The Atlanta Regional Commission, and via Microsoft Teams on May 27, 2023.

The Next Committee meeting is scheduled for May 17, 2023.

Meeting adjourned at 2:06PM

Atlanta Regional



NextGen Program

Connecting Talent with Opportunity
A proud partner of the American Job Center network

Operational Guidance

Key Principles for Effective Operation

NextGen “Youth” Committee

May 17, 2023

ACKNOWLEDGEMENT

NextGen Committee Members

The ARC/ARWDB/NGP would like to acknowledge with much gratitude and appreciation the following NextGen Committee members for their continuous commitment and guidance to improving the quality of services provided to the youth and young adults in the ARWDB service areas.

NextGen Committee Chair

Angelia O’Neal

(ARWDB & ARC Board Member)

NextGen Committee Co-Chair

Larry Vincent (ARWDB Member)

Liz Campbell (ARWDB Member)
Mandy Chapman (ARWDB Member)
Juli Gilyard
Nicole Horne
Robert Hughes
Jessie Jamal (ARWDB Member)
Tangela Jones (ARWDB & ARC Board Member)
Chris

ModerTrey Ragsdale (ARWDB Member)
Rossany Rios (State Representative)
Stephanie Rooks (ARWDB Member)

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ABBREVIATIONS

- ARC: Atlanta Regional Commission
- ARWDB: Atlanta Regional Workforce Development Board
- CFR: Code of Federal Regulations
- CLEO: Chief Local Elected Official
- CRC: Career Resource Center
- EcD: Economic Development
- LWA: Local Workforce Area (*used interchangeable with LWDA*)
- LWDA: Local Workforce Development Area (*used interchangeable with LWA*)
- NGC: NextGen Committee

NGP:	NextGen Program
NGSP:	NextGen Service Provider
RFP:	Request for Proposal
SME:	Subject Matter Expert
SWDB:	State Workforce Development Board
TEGL:	Training and Employment Guidance Letter
WIOA:	Workforce Innovation and Opportunity Act

DEFINITION OF KEY TERMS

ARC:	Serves as the fiscal and administrative agent, and workforce grant sub-recipient for the ARWDB.
ARWDB:	Established to administer workforce services and oversee the implementation of WIOA programs and services in the seven (7) counties LWDA which comprises of Cherokee, Clayton, Douglas, Fayette, Gwinnett, Henry, and Rockdale counties.
EcD Region 3:	The five LWDA (ARC, City of Atlanta, Cobb County, DeKalb County and Fulton County) in metro-Atlanta
LWDA:	The county(ies) that receives WIOA funds to provide WIOA related services.
NGC:	The standing youth committee of the ARWDB.
NGP:	Provides youth services to individuals ages 16 - 24 years of age who resides in the ARWDB service area. NGP (to include staff) operates out of ARC administrative office.
NGSP:	Organization that ARC contracts with through an RFP process to provide WIOA services to eligible youth in ARWDB service area.

Quorum: The minimum number of members of the NGC that is required at the meetings in order to make the proceedings of that meeting valid.

Chapter 1: INTRODUCTION

Atlanta Regional Workforce Development Board (ARWDB) strives to provide the highest quality of services to youth and young adults in the counties/communities we serve. ARWDB contracts with qualified youth service providers that assist youth and young adults in bridging the gap between education and employment. ARWDB's NextGen Program (NGP) objective is to provide youth and young adults with the skills and ability to become marketable contenders in a competitive workforce. The provision of quality workforce opportunities for youth and young adults have created significant challenges due to limited opportunities for youth to become employed. However, in accordance with the Workforce Innovation & Opportunity Act (WIOA) guidance, ARWDB Youth Standing Committee (also known as the NextGen Committee (NGC)), serves as the vehicle to develop comprehensive and integrated strategies that will ensure that programs, projects, and initiatives are implemented, and partnerships are created to address those challenges.

- Purpose of the Operational Guidance

This Operational Guidance sets out ARWDB framework for the NGC, which is a Standing Committee of the ARWDB. The NGC focuses on ensuring that evidenced-based programs for advocacy, development, innovation, and implementation are integrated in the service delivery to youth and young adults in ARWDB service areas. Building on current standards, the Operational Guidance outlines the steps for ARWDB NGC to fully operate in identifying priorities, implementing actions, and evaluating outcomes of the NGP services as well as, it guides the NGC's support for youth, businesses, and other partners.

This guidance ensures that the NGC works with the NGP to build a greater capacity, to promote best practices discussions, implementations and standards as well as create and strengthen relationship with businesses, youth-focused agencies and organizations. This document highlights the fundamental principles of ARWDB’s NGC and elaborates on the essential components.

Finally, the NGC Operational Guidance makes clear the roles and functions in operating, administering, implementing, and monitoring of ARWDB’s NGPs and services to achieve the vision, goals, and strategies which align with the Local (ARWDB), Regional (Economic Development) EcD Region-3) and the State (Georgia) workforce plans.

1.2 - Guiding Principles

The following Guiding Principles are excerpts from the ARWDB bylaws which will serve as the foundation from which the NGC will operate.

The ARWDB shall be responsible for providing policy guidance and exercising oversight with respect to, a local workforce development system conducted under the Workforce Innovation and Opportunity Act, in partnership with the Chief Local Elected Official (CLEO) of the Atlanta regional area. The ARWDB shall operate in a workforce area as designated by the Governor representing Cherokee, Clayton, Douglas, Fayette, Gwinnett, Henry, and Rockdale counties.

The ARWDB’s purpose is to:

- A. Provide strategic and operational oversight in collaboration with the required and additional partners and workforce stakeholders to help develop a comprehensive and high-quality workforce development system in the local area and larger planning region;*
- B. Assist in the achievement of the state’s strategic and operational vision and goals as outlined in the Unified State Plan or Combined State Plan; and*
- C. Maximize and continue to improve the quality of services, customer satisfaction, effectiveness of the services provided.*

1.3 - Purpose of the Standing Youth Committee

The purpose of the ARWDB NGC is to provide information and to assist with planning, operational, oversight, and other issues relating to the provision of services to youth and young adults. The NGC will assist to address the employment, training, education, human and supportive service needs of WIOA eligible youth and young adults.

Per the Code of Federal Register (CFR), **under** “Subpart A - Standing Youth Committees” (20 CFR Part 681.120), under the direction of ARWDB, the Standing Youth Committee may:

- a. Recommend policy direction to ARWDB for the design, development, and implementation of programs that benefit all youth;

- b. Recommend the design of a comprehensive community workforce development system to ensure a full range of services and opportunities for all youth, including disconnected youth;
- c. Recommend ways to leverage resources and coordinate services among schools, public programs, and community-based organizations serving youth;
- d. Recommend ways to coordinate youth services and recommend eligible youth service providers;
- e. Provide on-going leadership and support for continuous quality improvement for local youth programs;

Assist with planning, operational, and other issues relating to the provision of services to youth; and
- f. Oversee eligible youth providers, as well as other youth program oversight responsibilities.

The NGC is responsible for providing policy guidance and exercising oversight with respect to, a local workforce innovation youth system conducted under WIOA in partnership with the Chief Local Elected Official (CLEO). The NGC operates in LWDA-7, as designated by the Governor, representing Cherokee, Clayton, Douglas, Fayette, Gwinnett, Henry, and Rockdale counties.

In association and adherence to the ARWDB's Guiding Principles, the following are the NGC four key principles, which are the working group "Taskforce" for the NGC:

1. Program Oversight & Guidance:

- a. Ensure that the NGP provides services that align with the strategic direction, vision, and goals as outlined in the Local (ARWDB), Regional (EcD Region 3) and the State (Georgia) Plans.
- b. Ensure that the NGP operational conduct promotes Accountability and Transparency.
- c. Provide directives and assist Atlanta Regional Commission (ARC) NGP staff with the ongoing operations, oversight, management, strategic planning, coordination, implementation, and monitoring of the NextGen Service Providers (NGSPs), as well as other issues relating to the provision of services to youth being served.
- d. Assist the ARWDB and ARC NGP staff in the creation and recommendation of youth employment and training policy, guidance, and practice.
- e. Broaden the youth employment and training focus in the community to incorporate a youth development perspective.
- f. Ensure that the NGSP "Meet" or "Exceed" the quarterly/annual federal performance accountability standards.

- g. Identify and recommend eligible NGSPs to the ARWDB to be awarded grants or contracts in a competitive procurement process (Request for Proposal (RFP)) to carry out youth activities.
- h. Ensure that services are provided for youth who are considered “at-risk” in the areas of education and employment.
- i. Ensure that the NGP provide services such as workforce preparation, skill development, education and training, and other projects/initiatives as warranted.
- j. Assist the ARC NGP staff in conducting oversight, monitoring, technical assistance, and corrective action of WIOA programs and services.

2. Strategic Planning:

- a. Develop the portions of the Local/Regional Plan relating to the NGP and services as directed by the ARWDB.
- b. Participate in/or lead discussions that will result in stronger economic and educational connectivity to promote opportunities for the youth.
- c. Develop strategies and solutions to address youth challenges such as various barriers to employment and education so that they have an opportunity to develop and achieve their career or academic goals.
- d. Collaborate with ARWDB to ensure that strategies are developed and implemented, and partnerships are created to address the economic development needs for businesses providing youth employment opportunities in the ARWDB service areas.
- e. Collaborate with ARWDB to ensure that strategies are developed to support the creation and sustainability of small businesses and new and emerging industries that provide youth employment opportunities in the ARWDB service areas.
- f. Ensure strategies are developed to connect youth to education and training opportunities that lead to unsubsidized employment.
- g. Ensure that strategies are developed that lead to higher level of performance and outcomes for the youth that will lead to a “Meet” or “Exceed” on ARWDB’s quarterly and annual ARWDB negotiated performance measures.

3. Economic Development:

- a. Assist in conducting economic and labor market analysis that describes the economic conditions in the ARWDB service areas, identifying the critical needs of businesses and industries, and implement strategies to address the economic challenges facing youth.
- b. Develop strategies to develop a high demand and skilled youth workforce to support the needs of businesses and industries in the ARWDB service areas.

- c. Through regional (EcD Region 3) and interregional (all other EcD Regions in Georgia) collaboration and connectivity, identify challenges and develop strategies to stimulate and manage economic growth for youth in the state of Georgia.
- d. Assist NGSPs to ensure that youth are being prepared to meet the need of businesses in high growth industries and occupations.

4. Resource Leverage (Financial & Programmatic):

- a. Ensure coordination of formula-based (restrictions) and discretionary (flexible) funds across NGPs as well as leveraging resources from other entities to effectively and efficiently provide youth services.
- b. Ensure that there are connections and access to organizations and services throughout the Workforce System (such as the Career Resource Center (CRC)), human services, vocation rehabilitation services, corrections/juvenile justice, etc.) that provide youth related services.
- c. Ensure collaboration to maximize and leverage resources with government agencies, community/youth organizations and businesses that can assist youth to become marketable contenders in the workforce.
- d. Ensure the collaboration and coordination of services with local educational agencies (such as secondary, post-secondary, advanced training, and Adult Literacy Education Programs) for youth to complete their secondary diploma and/or advance to higher education.

Chapter 2: OPERATION GUIDANCE

2.1 - Member Orientation

New members must participate in an orientation within six months of appointment.

- Orientation is scheduled through the ARC NGP staff.

2.2 - Membership (Composition and Size)

Per 20 CFR 681.110, the NGC must include a member(s) of the ARWDB, who chairs the Committee, members of community-based organizations with a demonstrated record of success in serving eligible youth, and other individuals with appropriate expertise and experience who are not members of the ARWDB. Members may represent agencies such as secondary and postsecondary education, training, health, disability, mental health, housing, public assistance, and justice, or be representatives of philanthropic or economic and community development organizations, and employers. The Committee may also include parents, participants, and youth.

The NGC will consist of the following membership guidelines as the amended/clarified provision from the bylaws adopted by the ARWDB in December 2022:

Size:

- The Youth Committee will be comprised of at least seven (7) ARWDB members and at least five (5) non-ARWDB members.
- In no case will the non-ARWDB board members outnumber ARWDB board members as voting members of the committee.
- Additional non-voting members may participate in the Youth Committee discussions

Composition:

- Two (2) voting members of the ARWDB who are appointed to co-chair the NGC.
- One (1) State representative
- ~~Two (2)~~ Representative from youth service agencies.
- Community or faith-based organization.
- Education representative
- Business (to include apprenticeship and high demand industries)
- .
- .
- Optional members with expertise in youth policy, programs, and services.

2.3 - Recruitment and Selection

The NGC shall assist ARC NGP staff in the recruitment and selection of potential NGC members. Recruitment and selection of potential NGC members will derive from constituencies of the ARWDB service area. Potential NGC members must be provided with the relevant information [see NextGen “Youth” Committee Overview] about ARWDB’s NGP, so he/she is able to make a sound decision whether they are able to devote and commit the adequate time needed to effectively serve on the NGC.

2.4 - Nomination, Election, and Confirmation

NGC Officer(s):

Nomination of officers (Taskforce Lead, secretary (if required), etc.) will be selected by the Chair at or prior to the NGC meeting or nomination of officers may also be made by any member from the floor. Officer(s) will be elected by a majority of NGC members present (**members present are defined as a quorum**). The selection will be confirmed by the Chair or the NGC.

NGC Membership:

Nominations for membership on the NGC may come from NGC members, ARWDB members, or any community members with interest in youth development activities in the ARWDB area. Nominations will attempt to keep all communities and counties in the ARWDB service area fairly

represented on the NGC. Member(s) will be elected and confirmed by a majority of NGC members present (members present are defined as a quorum).

Requirement:

Upon appointment to the Committee, each member shall be required to sign and date a copy of the NGC Operational Guidance and the Conflict of Interest provisions as well as complete, sign, and date the Committee Membership Agreement.

2.5 - Term in Office

The terms in office of the members of the NGC are determined by the ARWDB to be two (2) year terms initially beginning upon their selection and may continue at the discretion of the ARWDB.

A position on the NGC may be considered vacant on the date the term expires, or when a member becomes ineligible, is removed, resigns, or dies. In the case of an appointment to fill a vacancy on the NGC, the replacement member's term shall begin on the date of concurrence by the ARWDB as to the member's replacement unless otherwise specified, and shall end on the date designated for the original appointment for which the replacement is selected.

2.6 - Duties

A. Chair shall:

- Preside at all meetings.
- Serve as the NGP representation on the ARWDB.
- Provide ARWDB with NGC and NGP updates.
- Present the NGC recommendation(s) at the ARWDB meetings.
- Appoint a lead for each Taskforce - The Chair shall have the authority to appoint Taskforce or special (Advisory) teams for any legitimate purpose, at his/her discretion. A legitimate purpose is defined as one needed to achieve the stated and approved objectives of the NGC, NGP and/or the ARWDB. The term of any Taskforce will expire at the conclusion of the year in which it is appointed. The term of any special (Advisory) team shall expire upon the completion of the task for which it was created.
- Encourage and assist Taskforce in the development of their tasks and the performance of their duties.
- Assist in recruiting and screening of potential new members for the NGC.
- Keep NGC members engaged, motivated, enthusiastic, and accountable.
- Perform other duties as assigned by the Committee and ARWDB.

B. Co-Chair shall:

- Co-perform the duties outlined for the Chair.
- Perform all the duties of the Chair in the absence of or at the request of the Chair.
- In the event of a vacancy of the Chair, the Co-Chair shall automatically ascend to the Chair position and assume all responsible associated with said position until a Chair has designated by the ARWDB.
- Perform other duties as assigned by the Committee and ARWDB.

C. Members shall:

- In the absence of both Chair and Co-Chair, other members may conduct the meetings.
- Assist the Chair with the operational function of the NGC (to include engaging in discussions during the NGC meetings).
- Assist in the recruiting and screening of potential new members for the NGC.
- Perform duties as assigned by the Committee and ARWDB.

D. Taskforce shall:

- Carryout in an effective and efficient manner the duties and responsibilities indicted herein of the four key principles (1): Program Oversight & Guidance, (2) Strategic Planning, (3) Economic Development and (4) Leveraging Resources.
- Develop strategic plan for the four key principles.
- Focus on special target areas that would address the challenges of the NGP and services as assigned by the Committee and ARWDB.
- Develop strategies to support Committee and ARWDB initiatives.
- Work with the ARC NGP staff to market the success of the Committee as well as each key principle.

E. Advisory Representative shall:

- Serve as SME in the following areas (for e.g.):
 - a) NGSPs providing services in the seven (7) ARWDB service area.
 - b) Justice services agencies (juvenile justice, criminal justice, enforcement agencies, etc.)
 - c) Legal.

- d) Transportation.
- e) Health (disability, mental health, etc.).
- f) Local Public Housing Authority.
- g) Philanthropic organizations
- h) Other.

ARC Staff shall:

- Provide technical assistance to the NGC.
- Provide support to the NGC.
- Maintain full and accurate records of proceedings related to the NGC meetings.
- Coordinate and integrate the work of all Taskforce or special (Advisory) teams.
- Ensure that the vision, goals and strategies of the NGC are executed.
- Ensure that the NGC is informed about the operations of the NGP and services.
- Assist in the recruiting and screening of potential new members for the NGC.

2.7 - Meetings

All meetings shall be in compliance with the open meeting requirements of the Official Code of Georgia, Annotated (Georgia Open Meeting Act 50-14-1). A record shall be made of all meetings of the NGC in accordance with the aforementioned requirements. The date and frequency of meetings may be revised at the discretion of the Chair. Public notice of meetings shall be in compliance with the open meeting requirements of the Official Code of Georgia, Annotated. All meetings of the NGC shall follow rules of order established for the conduct of such meetings as set forth in the *Robert's Rules of Order* unless otherwise provided for by the Operational Guidance.

A. Regular Meetings:

- There are four (4) regularly scheduled meetings held quarterly per program year. The purpose of the meetings is to conduct any business related to the NGP and services.
- Shall be held at a location to be designated by the Chair.
- Notice of regular meetings, specifying time, date, location and agenda, shall be provided, in writing or electronically (titled "Meeting Announcement") to NGC members at least seven (7) days prior to scheduled meetings.

B. Special Meeting:

- Special meetings of the NGC may be called by the Chair in consultation with the NGC and ARC staff. The purpose of the meeting shall be stated in the “Meeting Announcement”.
- Notice of special meeting shall be provided to members at least three (3) business days prior to the special meeting and shall state the purpose of the meeting.

C. Quorum & Voting:

- Quorum for the Youth Committee meetings shall be **Forty percent (40%)** of the current committee members
- .
- Each member shall be entitled to one (1) vote on each matter brought before the NGC. The member must be present in order to cast a vote. **Proxy vote will not be permitted.**
 - ❖ *Proxy Vote - A representative who attends meeting and vote on behalf of a member as delegated by said member.*
- In all voting matters members shall adhere to the NGC Code of Conduct relating to Conflict of Interest. NGC members who are not members of the ARWDB shall be voting members of the NGC.
- Virtual Meeting - Only **in-person voting** during meetings shall constitute a quorum for the transaction of business (“Meeting Quorum”). Any meeting held virtually where voting is required, does not meet the quorum requirement.

2.8 - Meeting Attendance

Committee members attendance will be tracked and recorded.

Officers:

Except for extenuating circumstances, any Officer may be removed from office if he/she misses more than one (1) of the four (4) consecutive NGC meetings.

- ❖ If an Officer is removed from failure to comply with the established attendance rules, he/she will not be eligible for any Officer position for the remainder of the term of office.

Members:

Any member may be removed from the Committee if he/she misses two (2) of four (4) consecutive NGC meetings. Also, for those meetings where the member is unable to attend, he/she must send a representative to attend on his/her behalf.

2.9 - Amendment of the Operational Guidance

The Operational Guidance may be amended, supplemented, or superseded only by the affirmative vote of not less than a majority of the NGC members present (**members present are defined as a quorum**). Members must be given at least ten (10) days of written notice of such proposed amendments and the amended Operational Guidance must be approved by the Chair.

RESOURCE & REFERENCE

TEGL 23-14 (1st): WIOA Youth Program Transition (DATE - March 26, 2015) - Youth Standing Committee, number 5, page 6.

https://www.dol.gov/sites/dolgov/files/ETA/advisories/TEGL/2015/TEGL_23-14.pdf

TEGL 08-15 (2nd): Second WIOA Title 1 Youth Program Transition Guidance (DATE - November 17, 2015) - Youth Standing Committee, number 6, pages 6-7.

https://www.dol.gov/sites/dolgov/files/ETA/advisories/TEGL/2015/TEGL_08-15.pdf

TEGL 21-16 (3rd): Third WIOA Title 1 Youth Formula Program Guidance (DATE - March 2, 2017)

https://www.dol.gov/sites/dolgov/files/ETA/advisories/TEGL/2017/TEGL_21-16.pdf

TEGL 09-22: Title 1 Youth Formula Program Guidance (DATE - March 2, 2023)

<https://www.dol.gov/sites/dolgov/files/ETA/advisories/TEGL/2022/TEGL%2009-22/TEGL%2009-22.pdf>

Workforce GPS (Youth Connection): Coming Together at the Table-The Power of Youth Committees to Convene, Coordinate and Collectively

<https://youth.workforcegps.org/sitecore/content/global/events/2017/09/20/07/06/Coming-Together-at-the-Table-The-Power-of-Youth-Committees-to-Convene-Coordinate-and-Collectively>

Appendix

The following are administrative requirements:

- Committee Membership Agreement (*must be completed, signed, and dated by NGC members*).
- Conflict of Interest (*must be signed and dated by NGC members*).
- Committee Membership Certification (*must be signed and dated by NGC members*).

NextGen Activity Totals for Program Year 2022/2023

All Providers

Service Month	Jul-22	Aug-22	Sep-22	Oct-22	Nov-22	Dec-22	Jan-23	Feb-23	Mar-23	Apr-23	May-23	Jun-23	YEARLY TOTAL
Participant Activities													
Visits - In person (WIOA & Non-WIOA)	232	241	246	235	227	134	191	165	224	262			2,157
Visits - Virtual (Webinar/Face-Time)	179	157	118	128	112	74	77	71	82	137			1,135
Credential Attainment	2	1	1	2	1	0	1	5	0	2			15
Placement in Employment	1	4	7	1	0	5	1	0	0	1			20
Placement in Education	1	2	1	0	0	7	0	0	0	0			11
Work Experience (WEx) Paid	41	26	17	34	33	24	21	16	8	14			234
Work Experience (WEx) UnPaid	5	0	0	10	9	10	0	0	0	14			34
WIOA Applications Received	10	26	79	71	56	44	61	41	72	66			526
Enrollment in WIOA	8	6	15	12	9	6	0	12	11	3			82
Monthly Total	479	463	484	493	447	304	352	310	397	499	0	0	4,228

CPACS

Service Month	Jul-22	Aug-22	Sep-22	Oct-22	Nov-22	Dec-22	Jan-23	Feb-23	Mar-23	Apr-23	May-23	Jun-23	TOTAL
Participant Activities													
Visits - In person (WIOA & Non-WIOA)	58	68	41	59	48	31	51						356
Visits - Virtual (Webinar/Face-Time)	5	5	4	13	17	10	2						56
Credential Attainment	1	1	0	1	0	0	1						4
Placement in Employment or Education	0	0	5	1	0	2	1						9
Work Experience (WEx) Paid	7	0	0	10	10	1	0						28
Work Experience (WEx) UnPaid													
WIOA Applications Received	0	1	0	5	1	1	2						10
Enrollment in WIOA	1	2	2	3	1	1	0						10
Monthly Total	72	77	52	92	77	46	57	0	0	0	0	0	473

Cherokee Focus

Service Month	Jul-22	Aug-22	Sep-22	Oct-22	Nov-22	Dec-22	Jan-23	Feb-23	Mar-23	Apr-23	May-23	Jun-23	YEARLY TOTAL
Participant Activities													
Visits - In person (WIOA & Non-WIOA)	27	49	35	28	27	17	20	46	53	71			373
Visits - Virtual (Webinar/Face-Time)	2	0	0	0	0	0	2	1	0	0			5
Credential Attainment	0	0	1	1	1	0	0	0	0	1			4
Placement in Employment	0	0	1	0	0	0	0	0	0	0			1
Placement in Education	0	0	0	0	0	0	0	0	0	0			0
Work Experience (WEx) Paid	1	2	1	0	0	1	1	1	0	1			8
Work Experience (WEx) UnPaid	0	0	0	0	0	0	1	1	0	1			3

WIOA Applications Received	1	0	0	0	0	0	0	0	0	0	0	0	1
Enrollment in WIOA	1	0	3	0	0	1	0	1	0	0	0	0	6
Monthly Total	32	51	41	29	28	19	24	50	53	74	0	0	401

Hearts - Clayton

Service Month	Jul-22	Aug-22	Sep-22	Oct-22	Nov-22	Dec-22	Jan-23	Feb-23	Mar-23	Apr-23	May-23	Jun-23	YEARLY TOTAL
Participant Activities													
Visits - In person (WIOA & Non-WIOA)	96	82	87	80	79	42	65	50	70	74			725
Visits - Virtual (Webinar/Face-Time)	49	48	50	50	48	26	31	27	19	77			425
Credential Attainment	0	0	0	0	0	0	14	4	1	0			19
Placement in Employment	1	4	0	0	0	0	1	0	0	1			7
Placement in Education	0	1	0	0	0	0	0	0	0	0			1
Work Experience (WEx) Paid	10	6	5	3	3	4	5	3	4	6			49
Work Experience (WEx) UnPaid	0	0	0	0	0	0	4	3	5	6			18
WIOA Applications Received	1	6	13	20	18	11	17	11	24	40			161
Enrollment in WIOA	2	1	0	1	0	1	4	2	3	2			16
Monthly Total	159	148	155	154	148	84	141	100	126	206	0	0	1,421

Hearts - Fayette

Service Month	Jul-22	Aug-22	Sep-22	Oct-22	Nov-22	Dec-22	Jan-23	Feb-23	Mar-23	Apr-23	May-23	Jun-23	YEARLY TOTAL
Participant Activities													
Visits - In person (WIOA & Non-WIOA)	7	4	7	9	5	4	3	2	4	4			49
Visits - Virtual (Webinar/Face-Time)	22	2	0	6	2	3	3	1	2	1			42
Credential Attainment	1	0	0	0	0	0	0	1	0	0			2
Placement in Employment	0	0	0	0	0	0	0	0	0	0			0
Placement in Education	0	0	0	0	0	0	0	0	0	0			0
Work Experience (WEx) Paid	1	0	0	0	0	0	0	0	0	0			1
Work Experience (WEx) UnPaid	0	0	0	0	0	0	0	0	0	0			0
WIOA Applications Received	0	3	2	1	2	1	2	1	3	2			17
Enrollment in WIOA	0	0	0	0	0	0	0	0	0	0			0
Monthly Total	32	9	9	16	9	8	8	5	9	7	0	0	106

Hearts - Gwinnett

Service Month	Jul-22	Aug-22	Sep-22	Oct-22	Nov-22	Dec-22	Jan-23	Feb-23	Mar-23	Apr-23	May-23	Jun-23	YEARLY TOTAL
Participant Activities													
Visits - In person (WIOA & Non-WIOA)	38	22	35	32	36	19	38	29	42	40			331

Visits - Virtual (Webinar/Face-Time)	48	44	36	40	25	15	19	20	30	22			299
Credential Attainment	1	1	0	1	0	0	2	1	0	0			6
Placement in Employment	0	0	6	1	0	5	1	0	0	0			13
Placement in Education	0	1	2	0	0	7	0	0	0	0			9
Work Experience (WEx) Paid	7	4	0	0	0	0	1	1	0	2			15
Work Experience (WEx) UnPaid	0	0	0	0	0	0	1	1	1	2			0
WIOA Applications Received	0	9	7	5	10	6	13	15	11	24			100
Enrollment in WIOA	0	1	0	1	1	1	0	1	3	1			9
Monthly Total	94	82	86	80	72	53	75	68	87	91	0	0	687

POC - Clayton	Jul-22	Aug-22	Sep-22	Oct-22	Nov-22	Dec-22	Jan-23	Feb-23	Mar-23	Apr-23	May-23	Jun-23	YEARLY TOTAL
Service Month													
Participant Activities													
Visits - In person (WIOA & Non-WIOA)	5	10	25	15	10	6	5	15	20	30			141
Visits - Virtual (Webinar/Face-Time)	21	25	15	5	5	5	5	8	10	10			109
Credential Attainment	0	0	0	0	0	0	1	0	1	1			3
Placement in Employment	0	0	0	0	0	0	0	0	0	0			0
Placement in Education	0	0	0	0	0	0	0	0	0	0			0
Work Experience (WEx) Paid	10	8	5	7	7	8	7	5	1	3			58
Work Experience (WEx) UnPaid	4	0	0	4	4	4	5	4	3	3			31
WIOA Applications Received	0	7	31	25	16	6	14	5	15	0			119
Enrollment in WIOA	1	0	3	1	4	3	2	6	3	0			23
Monthly Total	41	50	79	57	46	32	39	43	53	0	0	0	440

POC - Douglas	Jul-22	Aug-22	Sep-22	Oct-22	Nov-22	Dec-22	Jan-23	Feb-23	Mar-23	Apr-23	May-23	Jun-23	YEARLY TOTAL
Service Month													
Participant Activities													
Visits - In person (WIOA & Non-WIOA)	1	0	10	4	6	5	3	3	5	8			45
Visits - Virtual (Webinar/Face-Time)	4	3	3	4	5	3	5	3	3	5			38
Credential Attainment	0	0	0	0	0	0	0	0	0	0			0
Placement in Employment	0	0	0	0	0	0	0	0	0	0			0
Placement in Education	0	0	0	0	0	0	0	0	0	0			0
Work Experience (WEx) Paid	1	2	2	6	6	4	1	0	0	0			22
Work Experience (WEx) UnPaid	0	0	0	2	1	2	0	0	0	0			5
WIOA Applications Received	2	0	8	1	1	3	1	0	0	0			16
Enrollment in WIOA	1	1	2	3	0	0	0	0	0	0			7
Monthly Total	9	6	25	20	19	17	10	6	8	13	0	0	133

POC - Henry	Jul-22	Aug-22	Sep-22	Oct-22	Nov-22	Dec-22	Jan-23	Feb-23	Mar-23	Apr-23	May-23	Jun-23	YEARLY TOTAL
Service Month													
Participant Activities													
Visits - In person (WIOA & Non-WIOA)	0	3	3	4	8	5	3	5	10	15			56
Visits - Virtual (Webinar/Face-Time)	14	15	5	5	5	6	5	5	8	10			78
Credential Attainment	0	1	0	0	0	0	0	0	1	0			2
Placement in Employment	0	0	0	0	0	0	0	0	0	0			0
Placement in Education	0	0	0	0	0	0	0	0	0	0			0
Work Experience (WEx) Paid	3	2	2	5	4	3	3	3	2	1			28
Work Experience (WEx) UnPaid	1	0	0	3	3	3	4	3	2	1			20
WIOA Applications Received	3	0	9	7	1	8	6	1	13	0			48
Enrollment in WIOA	1	1	2	2	1	2	2	2	2	0			15
Monthly Total	22	22	21	26	22	27	23	19	38	27	0	0	247

POC - Rockdale	Jul-22	Aug-22	Sep-22	Oct-22	Nov-22	Dec-22	Jan-23	Feb-23	Mar-23	Apr-23	May-23	Jun-23	YEARLY TOTAL
Service Month													
Participant Activities													
Visits - In person (WIOA & Non-WIOA)	0	3	3	4	8	5	3	15	20	20			81
Visits - Virtual (Webinar/Face-Time)	14	15	5	5	5	6	5	6	10	12			83
Credential Attainment	0	0	0	0	0	0	1	0	0	0			1
Placement in Employment	0	0	0	0	0	0	0	0	0	0			0
Placement in Education	0	0	0	0	0	0	0	0	0	0			0
Work Experience (WEx) Paid	1	1	2	3	3	3	3	3	1	1			21
Work Experience (WEx) UnPaid	0	0	0	1	1	1	3	3	1	1			11
WIOA Applications Received	2	2	2	2	4	3	2	8	6	0			31
Enrollment in WIOA	0	2	0	2	0	3	0	1	2	0			10
Monthly Total	17	23	12	17	21	21	17	36	40	34	0	0	238

Participant Enrollment Numbers (PY2022)

NextGen Service Providers	1st - 4th Quarters		
	WIOA Enrollment <i>(Recruitment)</i>		
	Planned <i>(Goal Sheet)</i>	Actual <i>(VOS Report)</i>	Difference <i>(By 6/30/23)</i>
Center for Pan Asian Community (CPACS)	24	10	14
Cherokee Youth Works (Cherokee FOCUS)	8	8	0
Hearts to Nourish Hope (HTNH) - Clayton	46	16	30
Hearts to Nourish Hope (HTNH) - Fayette	8	0	8
Hearts to Nourish Hope (HTNH) - Gwinnett	40	18	22
Project Outsource Connects (POC) - Clayton	27	24	3
Project Outsource Connects (POC) - Douglas	24	6	18
Project Outsource Connects (POC) - Henry	27	14	13
Project Outsource Connects (POC) - Rockdale	13	11	2
<i>VOS Report Run Date - 5/9/23</i>			

PY22 – Q1 Performance

Youth	Area 7 – Atlanta Regional	PY22 Goal	PY22 Q1 Actual	% of Goal
	Employment/Education Rate 2 nd Quarter After Exit	68%	79.17%	116.43 %
	Employment/Education Rate 4 th Quarter After Exit	65%	74.47%	114.57 %
	Median Earnings 2 nd Quarter After Exit	\$3270	\$3821	116.85%
	Credential Attainment within 4 Quarters After Exit	66%	79.55%	120.53%
	Measurable Skills Gain	48%	8.91%	18.56%

PY22 – Q2 Performance

Youth	Area 7 – Atlanta Regional	PY22 Goal	PY22 Q2 Actual	% of Goal
	Employment/Education Rate 2 nd Quarter After Exit	68%	79.61%	117.07 %
	Employment/Education Rate 4 th Quarter After Exit	65%	71.11%	109.40 %
	Median Earnings 2 nd Quarter After Exit	\$3,270	\$4,498	137.55%
	Credential Attainment within 4 Quarters After Exit	66%	79.25%	120.08%
	Measurable Skills Gain	48%	17.19%	35.81%

PY22 – Q3 Performance

Youth	Area 7 – Atlanta Regional	PY22 Goal	PY22 Q2 Actual	% of Goal
	Employment/Education Rate 2 nd Quarter After Exit	68%	81.82%	120.32%
	Employment/Education Rate 4 th Quarter After Exit	65%	73.30%	112.77%
	Median Earnings 2 nd Quarter After Exit	\$3,270	\$4,498.36	137.56%
	Credential Attainment within 4 Quarters After Exit	66%	79.65%	120.68%
	Measurable Skills Gain	48%	29.88%	62.25%

PY22	Employment Q2					Employment Q4					Credential					MSG				
	Goal	Actual	Achieved	Num	Den	Goal	Actual	Achieved	Num	Den	Goal	Actual	Achieved	Num	Den	Goal	Actual	Achieved	Num	Den
Center for Pan Asian Community Services	68.00%	77.78%	114.38%	14	18	65.00%	66.67%	102.60%	6	9	66.00%	12.50%	18.99%	1	8	48.00%	0.00%	0.00%	0	1
Cherokee Youth Works	68.00%	100.00%	147.06%	12	12	65.00%	78.57%	120.88%	11	14	66.00%	85.71%	129.86%	12	14	48.00%	77.78%	162.04%	7	9
Hearts to Nourish Hope - Clayton	68.00%	76.19%	112.04%	32	42	65.00%	72.73%	111.89%	32	44	66.00%	87.18%	132.09%	34	39	48.00%	62.07%	129.31%	18	29
Hearts to Nourish Hope - Fayette	68.00%	100.00%	147.06%	1	1	65.00%	100.00%	153.85%	3	3	66.00%	66.67%	101.01%	2	3	48.00%	50.00%	104.17%	1	2
Hearts to Nourish Hope - Gwinnett	68.00%	83.33%	122.55%	20	24	65.00%	85.71%	131.87%	18	21	66.00%	85.00%	128.79%	17	20	48.00%	35.85%	74.69%	19	53
Project Outsource Connects - Clayton	68.00%	75.00%	110.29%	3	4	65.00%	50.00%	76.92%	1	2	66.00%	100.00%	151.52%	1	1	48.00%	5.71%	11.90%	2	35
Project Outsource Connects - Douglas	68.00%	0.00%	0.00%	0	0	65.00%	57.14%	87.91%	4	7	66.00%	0.00%	0.00%	0	0	48.00%	0.00%	0.00%	0	3
Project Outsource Connects - Henry	68.00%	100.00%	147.06%	2	2	65.00%	100.00%	153.85%	4	4	66.00%	100.00%	151.52%	4	4	48.00%	5.88%	12.25%	1	17
Project Outsource Connects - Rockdale	68.00%	100.00%	147.06%	3	3	65.00%	0.00%	0.00%	0	0	66.00%	0.00%	0.00%	0	0	48.00%	0.00%	0.00%	1	12

PY21	Employment Q2					Employment Q4					Credential					MSG				
	Goal	Actual	Achieved	Num	Den	Goal	Actual	Achieved	Num	Den	Goal	Actual	Achieved	Num	Den	Goal	Actual	Achieved	Num	Den
Center for Pan Asian Community Services	72.00%	58.33%	81.02%	7	12	71.00%	83.33%	117.37%	15	18	65.00%	88.89%	136.75%	16	18	31.00%	53.85%	173.70%	21	39
Cherokee Youth Works	72.00%	84.00%	116.67%	21	25	71.00%	66.67%	93.90%	18	27	65.00%	62.96%	96.87%	17	27	31.00%	78.95%	254.67%	15	19
Hearts to Nourish Hope - Clayton	72.00%	52.94%	73.53%	9	17	71.00%	50.00%	70.42%	23	46	65.00%	85.29%	131.22%	29	34	31.00%	25.81%	83.25%	8	31
Hearts to Nourish Hope - Fayette	72.00%	100.00%	138.89%	3	3	71.00%	0.00%	0.00%	0	0	65.00%	0.00%	0.00%	0	0	31.00%	0.00%	0.00%	0	1
Hearts to Nourish Hope - Gwinnett	72.00%	84.21%	116.96%	16	19	71.00%	91.30%	128.60%	21	23	65.00%	86.96%	133.78%	20	23	31.00%	38.71%	124.87%	12	31
Project Outsource Connects - Clayton	72.00%	80.00%	111.11%	4	5	71.00%	100.00%	140.85%	5	5	65.00%	20.00%	30.77%	1	5	31.00%	4.35%	14.03%	1	23
Project Outsource Connects - Douglas	72.00%	52.63%	73.10%	10	19	71.00%	81.82%	115.24%	9	11	65.00%	100.00%	153.85%	2	2	31.00%	0.00%	0.00%	0	2
Project Outsource Connects - Henry	72.00%	75.00%	104.17%	3	4	71.00%	100.00%	140.85%	2	2	65.00%	100.00%	153.85%	2	2	31.00%	8.33%	26.88%	1	12
Project Outsource Connects - Rockdale	72.00%	0.00%	0.00%	0	0	71.00%	0.00%	0.00%	0	0	65.00%	0.00%	0.00%	0	0	31.00%	0.00%	0.00%	0	7

COMMITTEE MEETING SCHEDULE
NextGen Committee (NGC)
Calendar Year 2023

Meeting Location:

Atlanta Regional Commission (ARC)
International Tower
229 Peachtree Street NE., Suite 100, Atlanta, GA 30303

DATE	TIME	CONFERENCE ROOM / LOCATION
February 8, 2023 <i>Rescheduled to:</i> February 16, 2023 (Thursday)	12:00 pm – 2:00 pm	Emerson Bryan Conference Room Atlanta Regional Commission
May 17, 2023 (Wednesday)	12:00 pm – 2:30 pm <i>Time extended to accommodate</i> <i>NGC Orientation</i>	Emerson Bryan Conference Room Atlanta Regional Commission
July 26, 2023 (Wednesday)	12:00 pm – 2:00 pm	Atlanta Regional Commission
October 18, 2023 (Wednesday)	12:00 pm – 2:00 pm	Atlanta Regional Commission

NOTE: Meetings are typically held at ARC; however, different locations may be designated