

**Atlanta Regional Commission
Aging & Independence Services
FY 2021 FTA Section 5310 Notice of Funding Availability
Questions and Answers**

1. What counties will need to be served with this grant? [the grant covers the 10-county metro Atlanta region, but providers do not have to provide service in all, nor more than one, of the 10 counties](#)
2. Will the pre-conference meeting will be taped? [no](#)
3. Will the questions that are asked at the pre-conference meeting be included in the FAQ's? [yes](#)
4. Is the cost for driver background checks an allowable expense? [Yes. It would be considered a capital expense. The maximum allowable is 10% of total capital expense.](#)
5. If driver background checks are an allowable expense, is there a cap on the amount of funding for background checks? [no, there is no cap](#)
6. Would the cost to market the technology that supports the program be considered a capital expense or operating expense? [It would be considered a capital expense. The maximum allowable is 10% of total capital expense.](#)
7. Would marketing to recruit program participants be considered an operating expense? [It would be considered a capital expense. The maximum allowable is 10% of total capital expense.](#)
8. The three references from entities that have previous or current business relationships with the applicant, wherein the role of the applicant in the relationship is clearly stated needs clarification. **Are these reference "entities" limited to relationships to which funds have been exchanged?** This would exclude transportation commissions and other authorities that do not have a financial interest but may provide a viable reference. [no](#)
9. The application information references a Certification and Assurances page in Section IV. I can't find it on the template. Can you help me with this? [it is page 14 of the NOFA](#)
10. Can we use "cost share funds" for our local match amount? [yes](#)
11. Can billing be in the form of a revenue hour instead of a per trip basis? [If the "revenue hour" is correlated directly to a trip, yes. If it is more closely related to how the provider marks income, no. However, if this process is in use at your agency, be sure to include the mathematical details as to how "revenue hour" is defined](#)
12. Are there extra points for partnering with other municipalities regarding trip costs and the use of intergovernmental agreements? [No additional points per se, however, partnerships are encouraged](#)

**Atlanta Regional Commission
Aging & Independence Services
FY 2021 FTA Section 5310 Notice of Funding Availability
Questions and Answers**

13. May we include background check fees as expenses for transportation partners? [Yes. It would be considered a capital expense. The maximum allowable is 10% of total capital expense.](#)
14. Job descriptions are requested – do you need detailed descriptions of all team members related to the NOFA? [yes](#)
15. If an agency adds a pilot project to its existing transportation program, is the agency eligible to apply for funds to support this project? [Yes, although if funded, pilot projects will need to be operational at the beginning of the program period \(July 2020\)](#)
16. Are organizations expected to serve participants in more than one county in the 10-county region? [No, multi-county service is not an expectation](#)
17. Can funds be used to subsidize cost of transportation for older adult and individuals with disabilities clients, who do not have a transportation (Medicaid waiver), reducing the cost to the client? [Yes. And there must be a standardized, written policy/procedure in place addressing costs to clients](#)
18. Can the services be a combination of agency vehicles/drivers and Lyft rides, using the funds to subsidize the cost of a Lyft ride? [yes](#)
19. When you say projects on a greater scale are more likely to be funded, do you mean in terms of number of people served or geographic area covered? Or other? [This references number of unduplicated individuals served](#)
20. Can funds be used to subsidize the cost of rides by other partner transportation services? If so, what will be the requirements for partner drivers? [Possibly, if the partnership is defined through contracts or other legally binding agreements. All partnerships involving the requested grant funds should be explicitly spelled out in the submitted proposal.](#)
21. Can funds be used to market our transportation program? [Yes. It would be considered a capital expense. The maximum allowable is 10% of total capital expense.](#)
22. Are there significant changes in the reporting and audit requirements from previous grant cycles? [Yes. We have plans to make reporting less burdensome and more concise](#)
23. Is there a limit on requirement of insurance coverages for agency, volunteer, and sub-contractor drivers? [There is no limit, however, the Atlanta Regional Commission requires coverage be in place for the lifetime of it's contracts with providers. Specifically:](#)

**Atlanta Regional Commission
Aging & Independence Services
FY 2021 FTA Section 5310 Notice of Funding Availability
Questions and Answers**

The Subgrantee agrees that the Subgrantee executor and all persons who administer the funds associated with this contract on behalf of the Subgrantee will be bonded or insured in an amount equal to at least ten percent of the total amount specified in Attachment B of the contract or \$25,000, whichever is less. The Subgrantee shall transmit written documentation of such bonding or insurance to ARC, in form satisfactory to ARC, prior to receipt of any funds from ARC. For bonds or insurance that expire before the completion date of this contract, proof of renewal of such bond or insurance shall be provided to ARC, within 20 days after renewal.

The Subgrantee shall at all times maintain during the term of this agreement policies of insurance covering any property acquired with funds made available by this agreement, as well as public liability insurance with generally recognized, responsible insurance companies authorized to do business in the state of Georgia, each of which are also qualified and authorized to assume the risks undertaken. Such insurance shall be in such amounts as a responsible and prudent company or organization would require under similar circumstances. Such insurance shall cover the Subgrantee and its above-described property as well as its employees, agents and volunteers.