Board Engagement Task Force:
Towards a Greater Level of Governance and Operational Alignment

February 26, 2020
2019 Task Force Membership

Board Members

- Mr. Bob Reeves
- Mr. Bucky Johnson
- Mr. Minuard “Mickey” McGuire
- Mr. Mark Mathews
- Mr. Dennis Burnette
- Mr. Tread Davis
- Mr. Charlton Bivins
- Mayor Eric Dial, Chairman
- Chairman Charlotte Nash

Staff Support

- Mayor Clark Boddie
- Chair June Wood
- Ms. Julie Arnold
- Mayor Joy Day
- Ms. Liane Levetan
- Chairman Kerry Armstrong, Ex Officio

- Doug Hooker, Executive Director
- John Hammond, Staff Lead
- Liz Sanford
- Colby Lancelin
- John Orr
- Sam Shenbaga
- Paul Donsky
- Brittany Zwald
Task Force Milestones

- Task Force began discussion at Board Work Session - April 2019
- Four Meetings held - June, July, October, December 2019
  - Survey of Board - November 2019
- Present recommendations to full ARC Board - February 2020
- If adopted, recommendations would be put in place - July 2020.
<table>
<thead>
<tr>
<th>Definition</th>
<th>Accountability</th>
<th>Logistics</th>
<th>Substance</th>
<th>Structure</th>
<th>Scheduling</th>
</tr>
</thead>
<tbody>
<tr>
<td>How members hold themselves accountable for attendance and participation in the ARC governance process.</td>
<td>The logistical support (e.g. parking, voting, receiving notices and minutes) necessary for members to participate effectively.</td>
<td>Content/subject matter presented to and considered by Board and committee members.</td>
<td>Reporting and authority relationship amongst the processes of the Board and committees.</td>
<td>When, how and how often the Board and committees meet.</td>
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</tbody>
</table>
How the New Structure Would Look

Proposed Structure

- ARC Board
- Governance\(^1\)
  - BARC
  - Ethics
  - Strategic Relations Committee
- CRC\(^2\)
- A&IS and Advisory Committee on Aging to become a single committee\(^3\)
- TAQC
  - RTC

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1. The governance committee would be reconstituted with the authority to act on behalf of the board on certain matters, as defined in the revised bylaws. Additionally, the governance committee would be structurally reconstituted to include considerations for BARC, Ethics and Strategic Relations. Consequently, membership of the governance committee would be reviewed and updated.

2. CRC content could be streamlined and alternative meetings formats explored. Membership changes could also be considered.

3. The combined committees will be called Advisory Committee on Aging (ACA), to continue to reflect the statutory basis for this committee. The Chairman of the ARC Board would be given authority to appoint several Board members to the ACA and one of the Board appointments would be designated as the Co-chair of the ACA.
## Proposed Meeting Schedule

<table>
<thead>
<tr>
<th>Time</th>
<th>Activity</th>
<th>Jan</th>
<th>Feb</th>
<th>Mar</th>
<th>Apr</th>
<th>May</th>
<th>Jun</th>
<th>Jul</th>
<th>Aug</th>
<th>Sep</th>
<th>Oct</th>
<th>Nov</th>
<th>Dec</th>
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</thead>
<tbody>
<tr>
<td>9:00 - 12:00</td>
<td>MNGWPD</td>
<td>X</td>
<td></td>
<td></td>
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<td>X</td>
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<tr>
<td>9:00 - 10:25</td>
<td>CRC</td>
<td>X</td>
<td>X</td>
<td>X</td>
<td></td>
<td>X</td>
<td>X</td>
<td>X</td>
<td></td>
<td></td>
<td>X</td>
<td>X</td>
<td>X</td>
</tr>
<tr>
<td>10:30 - 12:00</td>
<td>TAQC</td>
<td>X</td>
<td>X</td>
<td>X</td>
<td></td>
<td>X</td>
<td>X</td>
<td>X</td>
<td></td>
<td></td>
<td>X</td>
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<tr>
<td>12:00 - 1:20</td>
<td>Lunch Governance</td>
<td>X</td>
<td>X</td>
<td>X</td>
<td></td>
<td>X</td>
<td>X</td>
<td>X</td>
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<td>X</td>
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</tr>
<tr>
<td>1:30 - 3:00</td>
<td>ARC Board Meeting</td>
<td>X</td>
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<td>X</td>
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</tr>
<tr>
<td>12:30 - 2:30</td>
<td>ACA Lunch and Meeting</td>
<td>X</td>
<td>X</td>
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<td>X</td>
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</table>
• Board and committees will generally meet on the same day
• Membership and authority of the Governance Committee will be changed to support new meeting schedule
• Board meetings will be held every other month
• Process established to communicate with habitual absentees and encourage greater participation
• Enhanced communication with Board members to facilitate effect participation
• BARC, Ethics, Strategic Relations and RTC become subcommittees; Aging has one committee
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