

ARC COMMITTEE MEETING FOLLOW-UP

ATLANTA REGIONAL WORKFORCE DEVELOPMENT BOARD

October 27, 2016 Meeting Notes

Members Present

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| Ms. Sonia Carruthers | Ms. Karen LaMarsh |
| Ms. Mandy Chapman | Mr. Chuck Little |
| Mr. Robert Duffield | Dr. Stephanie Rooks |
| Mr. Andrew Greenberg | Ms. Debbie Slaton |
| Mr. Randy Hayes | Mr. Aundra Walthall |
| Mr. James Jackson | Mr. Steven Wilson |

Members Absent

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| Mr. Eddie Ausband | Mr. Rodney Leonard |
| Mayor Eric Dial | Mr. Lindsay Martin |
| Ms. Lee Hunter | Ms. Lisa Phillips |

Quorum met: 12 of 18 (Majority Required)

Guests

Mr. Kerry Armstrong, ARC Board Chair
Mr. Emerson Bryan, Deputy Executive Director, ARC
Ms. Dorothy Herzberg, Career Resource Center, Clayton Branch Manager
Ms. Anne Rapp, Career Resource Center, Cherokee Branch Manager
Ms. Juanita Horsey, Career Resource Center, Gwinnett Branch Manager
Ms. Brenda Beverly, Career Resource Center, Gwinnett Tech Staff

ARWDB Board Co-Chair, Randy Hayes, called the Board Meeting to order at 12:30 p.m. and welcomed ARC Board Chair, Kerry Armstrong. Chairman Armstrong thanked the ARWDB members for their service on the workforce board.

There were no requests for public comment.

1. Mr. Robert Duffield made the following motion:

MOTION: To approve the minutes of the September 1, 2016 meeting.

The motion was seconded by Karen LaMarsh and unanimously approved.



2. Mr. Randy Hayes made the following motion as recommended by the ARWDB Executive Committee:

MOTION: To approve revisions to the PY 16 Total Revenues and Full-Year Obligations.

The motion was seconded by Chuck Little and unanimously approved.
Sonia Carruthers, Cherokee FOCUS, abstained from discussion and voting.

3. Mr. Randy Hayes made the following motion as recommended by the ARWDB Executive Committee:

MOTION: To approve revisions to the Support Services Policy.

The motion was seconded by Robert Duffield and unanimously approved.

Q: Will union dues be considered for support services?

A: Yes.

Q: Are funds for Support Services tracked and what percentage of customers are in need of the services?

A: Yes, funds are tracked and Workforce Solutions will provide statistics to the ARWDB.

4. Mr. Chuck Little made the following motion:

MOTION: To approve revisions of the placement wage for On the Job Training, Incumbent Worker Training, Customized Training Policies and Workplace Fundamentals.

The motion was seconded by Aundra Walthall and unanimously approved.

5. Mr. Randy Hayes made the following motion as recommended by the ARWDB Executive Committee:

MOTION: To approve the employee and total contract caps for Workplace Fundamentals. ARWDB authorizes staff to adjust the placement wage annually consistent with the MIT Living Wage Calculator.

The motion was seconded by Karen LaMarsh and unanimously approved.

James Jackson gave a review of the Executive Committee meeting, where ARWDB board terms were discussed. Half of the current board members' terms will expire in July 2017. There are no term limits, therefore board members may continue to serve if interested. There is a vacancy on the ARWDB for a Healthcare Sector Representative.

Karen LaMarsh gave an update from the September 14, 2016 Youth Committee. All Youth Service Providers completed the PY2015 monitoring with successful outcomes. Youth Provider contracts were extended for an additional year (7/1/16 – 6/30/17) as ARC/ARWDB will be



issuing a comprehensive RFP to procure services for the One Stop Operator, One Stop Services and Youth Services in Winter 2017. Workforce Solution's Business Services staff presented information on business services that can aid in bridging the employment gap between businesses and WIOA participants, including Youth.

Rob LeBeau announced that a Request for Proposals (RFP) for One Stop Operators, One Stop Services and Youth Services will be released January 9, 2017. A pre-bid conference will be scheduled and a Questions and Answers from the conference will be posted on ARC's website. ARC Workforce Solutions Staff will comprise the Procurement Taskforce with ARWDB Executive Committee oversight of the RFP process.

Rob LeBeau stated that the Regional and Local Workforce Plans were submitted to the state on September 30, 2016.

The meeting was adjourned at 1:15 p.m.

NEXT MEETINGS:

December 1, 2016 Annual Customer/Business Recognition, Maggiano's Buckhead

February 16, 2017 ARC Offices

