

ARC COMMITTEE MEETING FOLLOW-UP

ATLANTA REGIONAL WORKFORCE DEVELOPMENT BOARD

February 16, 2017 Meeting Notes

Members Present

Ms. Sonia Carruthers	Mr. Rodney Leonard
Ms. Mandy Chapman	Mr. Chuck Little
Mayor Eric Dial	Mr. Trey Ragsdale
Mr. Robert Duffield	Dr. Stephanie Rooks
Mr. Andrew Greenberg	Ms. Debbie Slaton
Ms. Lee Hunter	Mr. Aundra Walthall
Mr. James Jackson	Mr. Steven Wilson

Members Absent

Mr. Eddie Ausband	Mr. Lindsay Martin
Mr. Randy Hayes	Ms. Lisa Phillips
Ms. Karen LaMarsh	

Quorum met: 14 of 19 (Majority Required)

Guests

Mr. Malcolm Jackson, USDOL Employment Training Administration
Ms. Melissa Keels, USDOL Employment Training Administration
Ms. Brenda Beverly, Manager, Career Resource Center, Gwinnett Tech
Ms. Celestine Hall
Ms. Yasmin Yonthis-Bailey

ARWDB Executive Committee Member, James Jackson, called the Board Meeting to order at 11:55 a.m.

There were no requests for public comment.

1. Mr. Robert Duffield made the following motion:

MOTION: To approve the minutes of the December 1, 2016 meeting.

The motion was seconded by Chuck Little and unanimously approved.



2. Mr. Robert Duffield made the following motion:

MOTION: To approve adoption the Metro Atlanta Region Workforce Plan and the Atlanta Regional Workforce Development Board Plan as amended to reflect comments received from the State Workforce Division's plan review process.

The motion was seconded by Steven Wilson and unanimously approved.

Q: What is the response to Item #19 on the state's request for additional detail, "Coordination with Education Programs"?

A: As part of the regional strategy, the five local boards will work closely with the many outstanding educational providers, including secondary and postsecondary programs as well as numerous technical colleges and universities, to ensure there are enough training programs to meet the demands of employers. They will ensure these programs are providing the correct training and credentials as well as ensure that they are easily accessible by customers. The boards will work with their educational partners to specifically identify and address any curricula that may be needed for employment in the region's in-demand industries of Healthcare, Information Technology, and Transportation and Logistics.

Lee Hunter gave a report from the January 17th Executive Committee Work Session which included review and assessment of the Workforce Division's 2016 successes and opportunities for improvement and discussion of 2017 priorities (Page 19 of meeting packet). There was one action item to read and approve the Resolution by the ARWDB Designating a One-Stop Center and Directing Staff to Procure Service Providers for Career Services and Youth Services (Pages 16/17 of meeting packet), which was unanimously approved.

Lisa Davis gave an update of the Youth Committee, which last met on November 16, 2016, where four task forces were developed with action plans and next steps determined during break-out sessions (full meeting notes are on ARC's website). The next meeting of the Youth Committee is March 2, 2017.

Henry Charlot gave a progress report on the formation of the Business Committee, with five board members volunteering to serve. Immediate needs are representation from healthcare and transportation/logistics sectors and the selection of a Committee Chairman from the ARWDB members. The committee planned to meet briefly following the ARWDB meeting to discuss next steps and the search for additional representation.



Rob LeBeau gave the Director's Report on several topics:

HDCI (High Demand Career Initiative) Grants. The Georgia Dept. of Economic Development's (GDEcD) Workforce Division will award grants of up to \$250,000 to successful applications from Local Workforce Development Regions to meet specific sector industry's current and future skills and training needs and identify occupations with skills and training gaps. ARWDB areas of focus are healthcare, I.T. and logistics. Deadline for grant proposals is March 31st.

Aerotropolis Atlanta Workforce Collective. A working group has been formed to organize and lead the efforts which includes collaborating and reporting to the Aerotropolis Atlanta Alliance Board. Rob will serve as the Co-Chair along with the Director of WorkSource Fulton. The airport is a key economic driver to bring employment opportunities to an area that has lower economic performance than the region, and the workforce collective will help ensure that local talent is prepared to fill local jobs. A full time, temporary staff person, working at ARC may be hired with costs shared by the four local workforce boards and 1/3 of the cost covered by CareerRise.

Request for Proposals. The RFP for One-Stop Operator, Adult & Dislocated Worker Career Services and Youth Services was released February 1st. Current provider contracts end June 30, 2017. The Executive Committee will meet to review proposals and recommendations on April 13th, 10:00 a.m. Board members that are not submitted proposals and that are interested may join the meeting and discussion. Selection of new providers will be completed by the first of May to begin service on July 1, 2017. The full RFP can be found at <http://www.atlantaregional.com/rfps-rfq.s>.

Service Delivery Guidelines. The Georgia Dept of Economic Development, Workforce Division prepared Local Service Delivery Guidelines which were adopted by the State Board at the Feb. 8th meeting. The guidelines set a specific schedule of meetings and request that a group leader who is a business representative of the workforce board serve as the primary meeting convener. As part of the WIOA implementation process, the Local Workforce Development Area leadership is required to coordinate meetings ultimately leading to a memorandum of understanding (MOU) ensuring an organized and efficient local workforce delivery system. The MOU must include all required partners/programs. The first required meeting is Feb. 24th, 2:00 at ARC offices.

The meeting was adjourned at 12:55 p.m.

NEXT MEETING: May 25, 2017

