

ARC COMMITTEE MEETING FOLLOW-UP

ATLANTA REGIONAL WORKFORCE DEVELOPMENT BOARD

August 17, 2017 Meeting Notes

Members Present

Mr. Eddie Ausband	Ms. Karen LaMarsh
Ms. Mandy Chapman	Mr. Rodney Leonard
Mr. Andrew Greenberg	Ms. Stephanie Moore
Mr. Randy Hayes	Mr. Trey Ragsdale
Ms. Lee Hunter	Mr. Steven Wilson
Mr. James Jackson	

Members Absent

Ms. Sonia Carruthers	Mr. Lindsay Martin
Mayor Eric Dial	Dr. Stephanie Rooks
Mr. Robert Duffield	Ms. Debbie Slaton
Mr. Chuck Little	Mr. Aundra Walthall

Quorum met: 11 of 19 (Majority Required)

Guests

Mr. Steve Morris, ResCare
Mr. Adam Taylor, ResCare
Ms. Christine Grigsby, ResCare
Ms. Carlethia Collier, ResCare
Ms. Melanie Banks, Eckerd
Ms. Aiyasha Coley, Eckerd
Ms. Sonja Baisden, Eckerd
Ms. Natalie Jackson, Eckerd
Ms. Vivolyn Ferguson, Gwinnett Tech
Ms. Dorothy Herzberg, Manager, Career Resource Center, Clayton
Ms. Juanita Horsey, Manager, Career Resource Center, Gwinnett
Ms. Brenda Beverly, Manager, Career Resource Center, Gwinnett Tech

ARWDB Board Co-Chair, Randy Hayes, called the Board Meeting to order at 12:05 p.m.

There were no requests for public comment.



1. Mr. Trey Ragsdale made the following motion:

MOTION: To approve the minutes of the May 25, 2017 meeting.

The motion was seconded by Karen LaMarsh and unanimously approved.

2. Mr. Trey Ragsdale made the following motion:

MOTION: Approval to certify the Cherokee Career Resource Center at 203 Oakside Lane, Suite E in Canton as an affiliate site for WorkSource Atlanta Regional.

The motion was seconded by Andrew Greenberg and unanimously approved.

3. Mr. Steven Wilson made the following motion:

MOTION: Approval to certify the Fayette Career Resource Center at 500 W. Lanier Avenue, Suite 707 in Fayetteville as an affiliate site for WorkSource Atlanta Regional.

The motion was seconded by Trey Ragsdale and unanimously approved.

4. Ms. Lee Hunter made the following motion:

MOTION: Approval to certify the Henry Career Resource Center at 1950 Pennsylvania Avenue in McDonough as an affiliate site for WorkSource Atlanta Regional.

The motion was seconded by James Jackson and unanimously approved.

5. Mr. Andrew Greenberg made the following motion:

MOTION: Approval to certify the West Georgia Tech Career Resource Center at 4600 Timber Ridge Drive in Douglasville as an affiliate site for WorkSource Atlanta Regional.

The motion was seconded by Mandy Chapman and unanimously approved.

6. Mr. Trey Ragsdale made the following motion:

MOTION: Approval to certify the Cobb/Cherokee Dept. of Labor at 465 Big Shanty Road in Marietta as an affiliate site for WorkSource Atlanta Regional.

The motion was seconded by Steven Wilson and unanimously approved.



7. Mr. Andrew Greenberg made the following motion:

MOTION: To approve revisions to ARWDB Incumbent Worker Training Policy as shown on pages 17-23 of the meeting packet with one exception: Under Employer Contract Requirements, Number 2/Item “b” on page 20 should read “The individual’s hourly wage is no less than \$11.36 per hour”.

The motion was seconded by Steven Wilson and unanimously approved.

Stephen Causby, Manager of ARC Community Partnerships Group, gave a presentation on CATLYST, a regional economic strategy.

The Executive Committee will review language in ARWDB Bylaws regarding automatic removal for failing to attend three consecutive board meetings without cause and will bring recommendations for revisions to the next ARWDB meeting.

Karen LaMarsh, Chair of the Youth Committee, officially announced that the ARWDB youth program has been named NextGen and gave a brief update of the August 16th Youth Committee Meeting.

Henry Charlot gave an update of the recent Business Services Committee Meeting and announced that Trey Ragsdale and Lee Hunter will serve as co-chairs of the committee. The committee workplan includes HDCI partnerships, apprenticeships and the current living wage.

Lisa Davis announced the first Aerotropolis Atlanta Construction Ready graduation to be held on August 25th and invited board members to attend. The next Construction Ready class will start in October 2017.

Carlethia Collier, One Stop Manager, gave a brief update on activities at the Gwinnett One Stop Center. A 90-second, 11-question customer-experience survey has been created to help achieve optimal customer service. Their goal is to have a directory of all required partners accessible to customers with schedules of operation for in-house staff and/or direct phone lines to all available services.

Rob LeBeau gave an update of the recent state annual monitoring of the ARWDB program which focused on review of the organization of customer case files and funding expenditures. The final report listed four findings in need of corrective action. None involved issues with how funds were expended or with delivery of services. The findings were:

1. Contract provisions in boilerplate that wasn’t properly referenced. *Action has been taken to correct boilerplate.*
2. One ARWDB Member was absent from four consecutive meetings without action of removal. *Said Member was officially removed and new member has been approved by CLEO and was present at today’s meeting.*
3. Financial agency (ARC) audit was not submitted to GDEcD within 30 days of issuance as required. *Action has been taken for Workforce staff to insure future submittals to GDEcD within stated timeline.*
4. A budget discrepancy was found in the MOU (Memorandum of Understanding) for the One



Stop Center which listed a partner agency who was not a part of the budget. *Action is being taken to revise the MOU for approval and required signatures.*

Rob stated that although PY16 ended on June 30, 2017, the state has not benchmarked and aligned performance standards and therefore Workforce staff will present the board with a full report on performance as soon as the state provides this information.

The meeting was adjourned at 1:10 p.m.

NEXT MEETING: October 26, 2017

ARC State of the Region Breakfast: Friday, Nov. 3rd, 7:00 a.m. at the Georgia World Congress Center

